



119 Nagonaba St. Northport, MI 49670

www.leelanautownshiplibrary.org

Leelanau Township Library Meeting of the Board of Trustees Monday May 19, 2025 at 7 pm in the Library and on Zoom

Meeting ID: 482 391 5571

- 1. Call to Order**
- 2. Approval of April Minutes**
- 3. Public Comment**
- 4. Directors Report**
- 5. Financial Report**
- 6. Old Business**
 - 1. MI Earned Sick Time Act**
 - 2. Directors Evaluation**
 - 3.**
- 7. New Business**
 - 1. MLA Advocacy Day**
 - 2.**
 - 3.**
- 8. Public comment**
- 9. Closed Session**
- 10. Adjournment**

Next meeting: June 16, 2025 at 7pm

DRAFT 4-21-25 Leelanau Township Library Board of Trustees Meeting Minutes

Present: Rick Gans, Mary Robertson, Mark Morton, Amanda Kruk, Jamie Scripps

Absent: Dale Lersch

Staff Present: Julie Alpers-Preneta

Friends and Public Present: Patty Noftz, via Zoom.

- I. Mark Morton called the meeting to order at 7:02pm
- II. Approval of March minutes with amendments, change word "amend" to "decrease" in Financial Report A.
 - A. Rick moved to approve the minutes, Jamie seconded. Unanimous approval.
- III. Public Comment: None
- IV. Director's Report
 - A. Scanner not working, therefore board packets were not published online yet. Netlink to come 4-22 to fix.
 - B. Hoopla circulation has increased by almost 5x since last year at this time. Digital numbers and visitor numbers are still strong. Good attendance in Poetry month open mic.
 - C. Upcoming events mentioned: Share Care informational session, Nita Prose coming for Leelanau Reads Book Group talk about *The Maid*, Cory Buchan to return to Tech Tuesday on 5/7.
- V. Financial Report
 - A. Discussion to clarify the tax capture, how it is recorded and budgeted for. Another budget line (ex. 402.1) to record deferred tax capture to reflect what is expected from previous year's tax collections applied to current fiscal years is suggested. Two columns for Fiscal Year Revenue and Expenditures, budgeted and received were suggested for an annual statement.
 - B. Discussion about Capital Campaign funds received through donations being separate from Savings.
 - C. Rick moved line 717.1 (Property & Liability Insurance) to be increased by \$136. Mary seconded. Unanimous approval.
 - D. Rick moved to accept the Financial Report with amendments. Jamie seconded. Unanimous approval.
- VI. Old Business
 - A. Appointment of Officers. Mark, Mary, Rick, and Amanda agree to continue as President, Vice President, Treasurer, and Secretary. Jamie offered to be backup secretary for Amanda.
 - B. Rick moved to keep officers as is. Jamie seconded. Unanimous approval.
- VII. New Business
 - A. Meeting Calendar. Mary moved to approve the meeting calendar. Rick second. Unanimous approval.
 - B. Michigan Earned Sick Time Act- we need to create a policy that conforms with new state law by referring specifically to sick time. Rick will send the language to Mark, Julie and Jamie. Jamie will take this project to come up with a policy

proposal to ensure our employees are not losing currently held benefits by implementing the new state policy.

C. Director Evaluations - postponed to next month.

VIII. Public Comment: None

IX. Closed Session - Jamie moved that we enter into closed session at 7:29pm, Rick seconded. Roll call vote, unanimous approval.

X. Rick moved to return to the public meeting at 8:32pm, Mary seconded. Roll call vote, unanimous approval.

XI. Adjournment: Rick moved to adjourn at 8:32pm.

Next meeting: May 19, 2025 at 7pm

Minutes recorded and respectively submitted by Amanda Kruk, secretary



Visitors

2024		2025
1323		1224

Programs

Offered		Attendance
14		92

Circulation

2024		2025

787 Adults 797

291 Children 290

457 Libby 314

36 Hoopla 93

New Card Holders 6

Collection Development

Added		Weeded
131		61

Borrowed
132



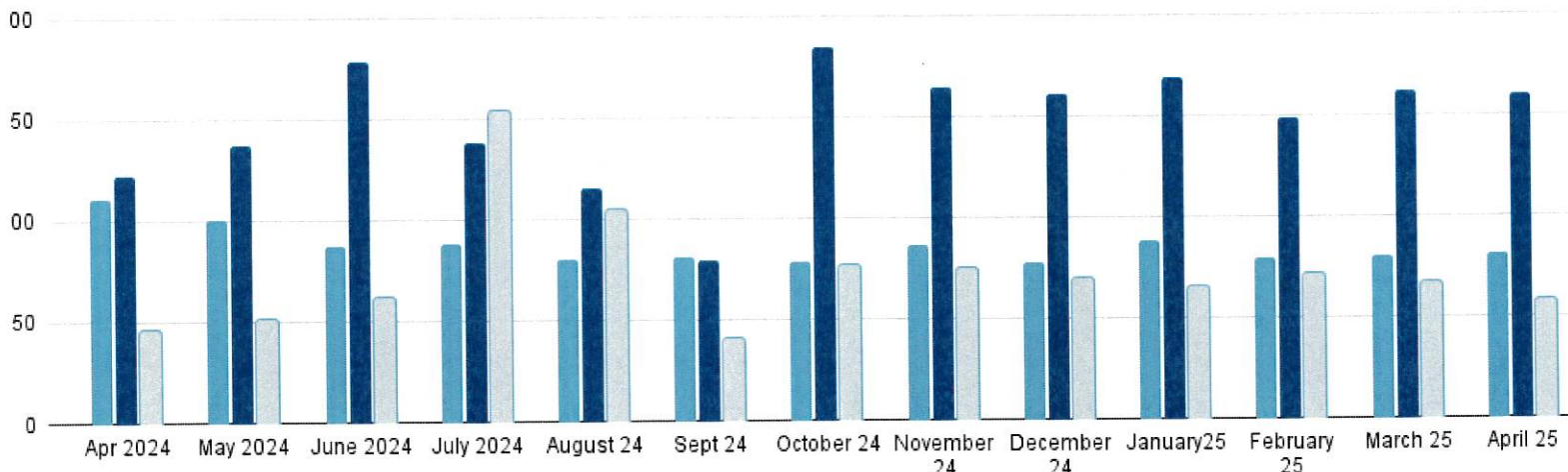
Loaned
62



Notary
Services 1

2024-2025 Circulation

Digital Adult Children



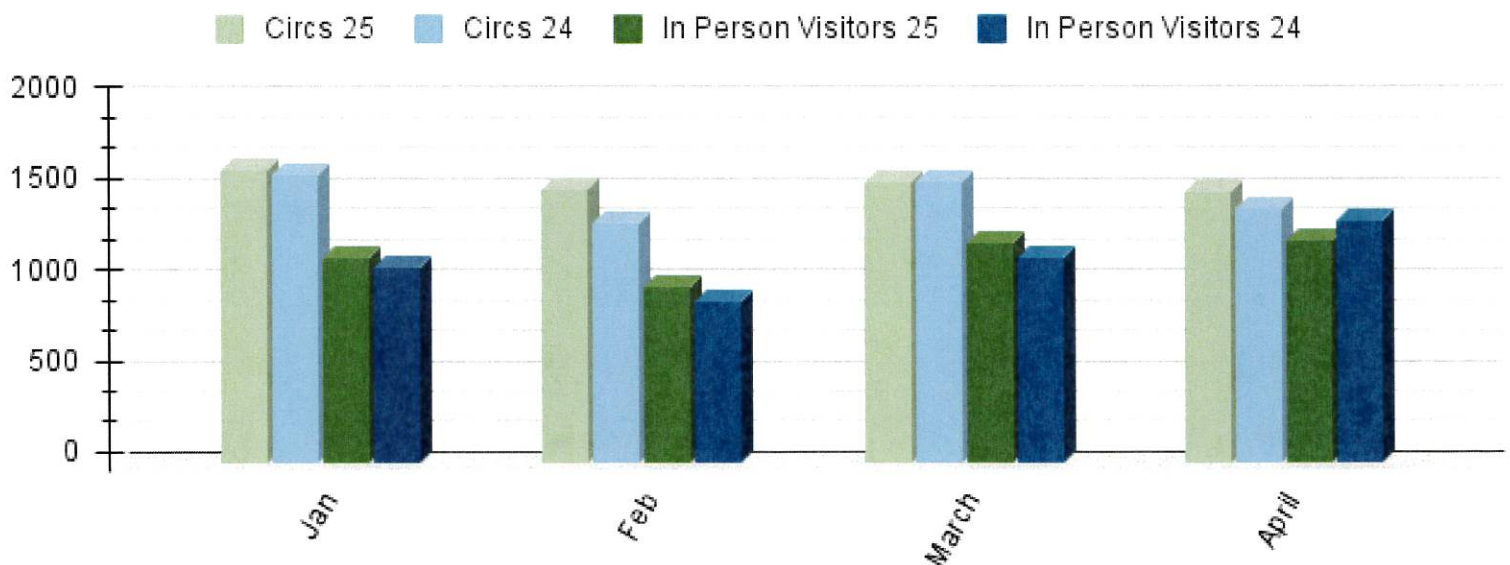
What's happening at the Leelanau Township Library

- FOLTL Poetry Month 4/3 Lake Huron Mermaid & 4/17 Poetry Open Mic
- Tech Tuesday 4/1 Podcasts
- Book Group 4/23 Braiding Sweetgrass
- Neighborhood Forest Tree Giveaway

Upcoming

- Share Care 5/6 Palliative & Hospice Care, Basics & Benefits
- Tech Tues 5/7 i devices with Cory Buchan
- LIFT Volunteer Orientation 5/7
- Leelanau Reads Book Group 5/14 *The Maid* by Nita Prose
- Leelanau Reads Author Talk 5/17 @ Glen Lake Schools
- Children's Summer Reading Program

2024 vs 2025



Leelanau Township Library

Balance Sheet

As of April 30, 2025

Apr 30, 25

ASSETS

Current Assets

Checking/Savings

000-001 · HB Checking 0284 2,944.78

000-002 · HB MM Savings 0297

000-007 · Capital Campaign 10,000.00

000-002 · HB MM Savings 0297 - Other 294,933.58

Total 000-002 · HB MM Savings 0297 304,933.58

000-005 · HB CD 7234 35,791.87

000-006 · HB CD 7247 20,871.94

000-008 · HB CD 4006 50,000.00

000-009 · HB CD 4019 50,000.00

Total Checking/Savings 464,542.17

Total Current Assets 464,542.17

TOTAL ASSETS 464,542.17

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities 452.77

241 · MI State Withholding 227.84

242 · Federal Withholding 370.00

243 · Social Security - Co 509.85

244 · Medicare - Co 119.23

247 · Social Security - Employee 509.85

248 · Medicare - Employee 119.23

Total Other Current Liabilities 2,308.77

Total Current Liabilities 2,308.77

Total Liabilities 2,308.77

Equity

30000 · Opening Balance Equity 239,934.79

32000 · Retained Earnings 254,166.99

Net Income -31,868.38

Total Equity 462,233.40

TOTAL LIABILITIES & EQUITY 464,542.17

Leelanau Township Library Profit & Loss

April 2025

Apr 25

Income

402 · Property Tax Capture	-122.42
669 · Investment Interest	234.81
674 · Private Donations	
674.2 · Temporary Restricted Donation	-100.00
Total 674 · Private Donations	-100.00

Total Income 12.39

Expense

701 · Payroll Expenses	10,054.02
703 · Social Security - Employer	509.85
704 · Medicare - Employer	119.23
705 · MI Unemployment Tax	82.05
709 · Health Insurance	3,168.00
710 · 401K Pension	185.36
717 · INSURANCE	
717.2 · Workers Comp Insurance	430.00

Total 717 · INSURANCE 430.00

726 · SUPPLIES

727 · OFFICE MATERIALS

727.1 · Postage	33.83
727.3 · Office Supplies	639.05

Total 727 · OFFICE MATERIALS 672.88

Total 726 · SUPPLIES 672.88

728 · Repairs & Maintenance	726.50
730 · Furnishings/Equipment	23.58
741 · Books	1,178.23
742 · Audio Books	38.95
743 · Periodicals	74.77
744 · Digital Materials	2,721.48
745 · Movies	117.89
746 · Library of Things	623.82
747 · Programs	309.83
750 · Information and Technology	318.24

801 · Professional Fees

801.1 · Bookkeeping Fees	312.00
801.4 · Consultants	8,900.00

Total 801 · Professional Fees 9,212.00

802 · Dues	381.00
850 · Communications	50.00
920 · Heating	623.59
921 · Electric	259.50

Total Expense 31,880.77

Net Income -31,868.38

Leelanau Township Library

Profit & Loss Budget Performance

April 2025

	Apr 25	Apr 25	YTD Remainder	Annual Budget
Income				
402 · Property Tax Capture	-122.42	-122.42	287,017.12	287,017.12
566 · State Grants, Culture				
566.1 · State Library Aid	0.00	0.00	2,100.00	2,100.00
Total 566 · State Grants, Culture	0.00	0.00	2,100.00	2,100.00
581 · County Penal Fines	0.00	0.00	2,500.00	2,500.00
602 · In House Revenues	0.00	0.00	3,500.00	3,500.00
669 · Investment Interest	234.81	234.81	3,000.00	3,000.00
674 · Private Donations				
674.3 · Donations-Unrestricted	0.00	0.00	3,500.00	3,500.00
674.2 · Temporary Restricted Donation	-100.00	-100.00		
Total 674 · Private Donations	-100.00	-100.00	3,500.00	3,500.00
Total Income	12.39	12.39	301,617.12	301,617.12
Expense				
701 · Payroll Expenses	10,054.02	10,054.02		
702 · Salaries and Wages	0.00	0.00	114,921.98	124,976.00
703 · Social Security - Employer	509.85	509.85	7,264.65	7,774.50
704 · Medicare - Employer	119.23	119.23	1,693.77	1,813.00
705 · MI Unemployment Tax	82.05	82.05	3,292.95	3,375.00
707 · Federal Unemployment	0.00	0.00	200.00	200.00
709 · Health Insurance	3,168.00	3,168.00	15,540.00	18,708.00
710 · 401K Pension	185.36	185.36	4,814.64	5,000.00
717 · INSURANCE				
717.2 · Workers Comp Insurance	430.00	430.00	20.00	450.00
717.1 · Property & Liability Insurance	0.00	0.00	5,100.00	5,100.00
Total 717 · INSURANCE	430.00	430.00	5,120.00	5,550.00
726 · SUPPLIES				
727 · OFFICE MATERIALS				
727.1 · Postage	33.83	33.83	666.17	700.00
727.2 · Printing	0.00	0.00	500.00	500.00
727.3 · Office Supplies	639.05	639.05	5,360.95	6,000.00
Total 727 · OFFICE MATERIALS	672.88	672.88	6,527.12	7,200.00
Total 726 · SUPPLIES	672.88	672.88	6,527.12	7,200.00
728 · Repairs & Maintenance	726.50	726.50	4,773.50	5,500.00
729 · Building Supplies	0.00	0.00	500.00	500.00
730 · Furnishings/Equipment	23.58	23.58	1,476.42	1,500.00
741 · Books	1,178.23	1,178.23	18,821.77	20,000.00
742 · Audio Books	38.95	38.95	361.05	400.00
743 · Periodicals	74.77	74.77	2,425.23	2,500.00
744 · Digital Materials	2,721.48	2,721.48	7,778.52	10,500.00
745 · Movies	117.89	117.89	882.11	1,000.00
746 · Library of Things	623.82	623.82	376.18	1,000.00
747 · Programs	309.83	309.83	3,690.17	4,000.00
750 · Information and Technology	318.24	318.24	7,681.76	8,000.00

Leelanau Township Library

Profit & Loss Budget Performance

April 2025

	Apr 25	Apr 25	YTD Remainder	Annual Budget
760 · PR and Advertising	0.00	0.00	1,500.00	1,500.00
801 · Professional Fees				
801.1 · Bookkeeping Fees	312.00	312.00	4,188.00	4,500.00
801.2 · Legal Fees	0.00	0.00	1,000.00	1,000.00
801.4 · Consultants	8,900.00	8,900.00	21,100.00	30,000.00
801.5 · Recording Secretary	0.00	0.00	600.00	600.00
Total 801 · Professional Fees	9,212.00	9,212.00	26,888.00	36,100.00
802 · Dues	381.00	381.00	1,619.00	2,000.00
810 · Education/TraininTransp	0.00	0.00	2,000.00	2,000.00
850 · Communications	50.00	50.00	650.00	700.00
920 · Heating	623.59	623.59	1,376.41	2,000.00
921 · Electric	259.50	259.50	3,440.50	3,700.00
922 · Sewer Use Fee	0.00	0.00	800.00	800.00
955 · Misc Expense/Contingency				
955.2 · Miscellaneous	0.00	0.00	700.00	700.00
Total 955 · Misc Expense/Contingency	0.00	0.00	700.00	700.00
Total Expense	31,880.77	31,880.77	247,115.73	278,996.50
Net Income	-31,868.38	-31,868.38	54,501.39	22,620.62

1:06 PM
05/15/25
Accrual Basis

Leelanau Township Library
General Ledger
As of April 30, 2025

	Type	Date	Num	Name	Memo	Split	Amount	Balance
000-001 - HB Checking 0284								9,964.96
	Check	04/01/2025	auto	Google	Google Workspace	750 - Information and Technology	-28.80	9,936.16
	Check	04/01/2025	online	Consumers Energy	Feb/Mar 2025	921 - Electric	-259.50	9,676.66
	Check	04/02/2025	online	Accident Fund	1001951679: WC insurance	717.2 - Workers Comp Insurance	-430.00	9,246.66
	Check	04/02/2025	auto	Blue Care Network of Michigan	Health Insurance April 2025	-SPLIT-	-1,609.00	7,637.66
	Check	04/03/2025	DC	T-Mobile	974287504: monthly	750 - Information and Technology	-129.45	7,508.21
	Check	04/08/2025	auto	Adobe Inc	2447760595: Acrobat Pro	750 - Information and Technology	-29.99	7,478.22
	Transfer	04/08/2025			Funds Transfer payroll and 941	000-002 - HB MM Savings 0297	5,000.00	12,478.22
	Check	04/09/2025	DC	theboardman	1 year - 4 issues	743 - Periodicals	-49.82	12,428.40
	Check	04/09/2025	DC	Cook's Illustrated	1 year	743 - Periodicals	-24.95	12,403.45
	Liability Check	04/10/2025		QuickBooks Payroll Service	Created by Payroll Service on 04/08/2025	2111 - *Direct Deposit Liabilities	-3,394.95	9,008.50
	Check	04/10/2025	DC	Postmaster	stamps	727.1 - Postage	-29.20	8,979.30
	Check	04/10/2025	auto	Collaborative Summer Library Program	2025 Summer Program supplies	747 - Programs	-86.88	8,892.42
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	8,892.42
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	-SPLIT-	0.00	8,892.42
	Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	8,892.42
	Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	-SPLIT-	0.00	8,892.42
	Liability Check	04/14/2025	EFTPS	United States Treasury	92-2059516 - 941 March 2025	-SPLIT-	-1,501.82	7,390.60
	Check	04/17/2025	1336	Chris Newell	Supplies for 2025 Flower Garden	674.2 - Temporary Restricted Donation	-100.00	7,290.60
	Check	04/17/2025	1337	Erin A Connolly	Reimbursement: Programs	-SPLIT-	-207.52	7,083.08
	Check	04/17/2025	1338	Blue Care Network of Michigan	00625279: May 2025	709 - Health Insurance	-1,559.00	5,524.08
	Check	04/17/2025	1339	White Pine Library Cooperative	Lost book	741 - Books	-11.00	5,513.08
	Check	04/17/2025	1340	Overdrive Inc	Feb/March 2025	-SPLIT-	-721.48	4,791.60
	Check	04/17/2025	1341	Baker & Taylor	L5453842: March 2025	-SPLIT-	-1,018.23	3,773.37
	Check	04/17/2025	1342	Midwest Tape LLC	506988512: Advancew Digital Payment	744 - Digital Materials	-2,000.00	1,773.37
	Check	04/17/2025	1343	Bookkeeping Services Inc	8053: March 2025	801.1 - Bookkeeping Fees	-312.00	1,461.37
	Check	04/17/2025	1344	The Michigan Library Association	21690: Membership renewal	802 - Dues	-381.00	1,080.37
	Check	04/17/2025	1345	Black Stone Publishing	2191351: March 2025	742 - Audio Books	-38.95	1,041.42
	Check	04/17/2025	1346	Ed Kolarik	Custodial Services: March 2025	728 - Repairs & Maintenance	-320.00	721.42
	Check	04/17/2025	1347	Summit Fire Protection	3093849: Annual Inspection	728 - Repairs & Maintenance	-81.50	639.92
	Check	04/17/2025	1348	Amazon Capital Services	17L7-3JNP-X4FH: March 2025	-SPLIT-	-864.14	-224.22
	Check	04/17/2025	1349	Demco	7619353, 7627349	-SPLIT-	-342.68	-566.90
	Check	04/17/2025	1350	NetLink Business Solutions	March/April 2025	-SPLIT-	-557.39	-1,124.29
	Check	04/17/2025	1351	County of Leelanau*	031925 MTT Adj for 008-135-018-00	402 - Property Tax Capture	-122.42	-1,246.71
	Check	04/17/2025	1352	Cengage Learning Inc/Gale	87057517: March 2025	741 - Books	-65.58	-1,312.29
	Check	04/17/2025	1353	Integrity Business Solutions	2664936-0: paper	727.3 - Office Supplies	-63.98	-1,376.27
	Check	04/17/2025	1354	Leelanau Township Office	DTE: March/April 2025	-SPLIT-	-623.59	-1,999.86
	Check	04/17/2025	1355	HopkinsBurns	8833: April 2025	801.4 - Consultants	-8,900.00	-10,899.86
	Transfer	04/17/2025			Funds Transfer	000-002 - HB MM Savings 0297	21,700.00	10,800.14
	Liability Check	04/17/2025	online	Ascensus Trust/Vanguard	1st qtr SIRA Preneta, Connolly	-SPLIT-	-1,237.58	9,562.56
	Liability Check	04/18/2025	MTOnline	State of Michigan	92-2059516 - MI WH 1st qtr 2025	241 - MI State Withholding	-735.36	8,827.20
	Liability Check	04/18/2025	MUA online	State of Michigan	92-2059516 - MUA 1st qtr 2025	24000 - Payroll Liabilities	-451.00	8,376.20
	Check	04/21/2025	auto	Charter Communications	005323301032125: April 2025	-SPLIT-	-180.00	8,196.20
	Liability Check	04/24/2025		QuickBooks Payroll Service	Created by Payroll Service on 04/21/2025	2111 - *Direct Deposit Liabilities	-3,416.17	4,780.03
	Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	4,780.03
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	-SPLIT-	0.00	4,780.03
	Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	4,780.03
	Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	-SPLIT-	0.00	4,780.03
	Check	04/28/2025	DC	Postmaster	postage to Curtland NY	727.1 - Postage	-4.63	4,775.40
	Check	04/29/2025	auto	Intuit		-SPLIT-	-1,830.82	2,944.78
Total 000-001 - HB Checking 0284							-7,020.18	2,944.78
000-002 - HB MM Savings 0297								331,398.77
000-007 - Capital Campaign								10,000.00
Total 000-007 - Capital Campaign								10,000.00
000-002 - HB MM Savings 0297 - Other								321,398.77
Transfer	04/08/2025				Funds Transfer payroll and 941	000-001 - HB Checking 0284	-5,000.00	316,398.77
Transfer	04/17/2025				Funds Transfer	000-001 - HB Checking 0284	-21,700.00	294,698.77
Deposit	04/30/2025				Interest	669 - Investment Interest	234.81	294,933.58
Total 000-002 - HB MM Savings 0297 - Other							-26,465.19	294,933.58
Total 000-002 - HB MM Savings 0297							-26,465.19	304,933.58
000-003 - HB MM Fund Balance								0.00
Total 000-003 - HB MM Fund Balance								0.00
000-400 - Petty Cash								0.00
Total 000-400 - Petty Cash								0.00
000-005 - HB CD 7234								35,791.87

1:06 PM
05/15/25
Accrual Basis

Leelanau Township Library
General Ledger
As of April 30, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 000-005 - HB CD 7234							35,791.87
000-006 - HB CD 7247							29,871.94
Total 000-006 - HB CD 7247							29,871.94
000-008 - HB CD 4006							50,000.00
Total 000-008 - HB CD 4006							50,000.00
000-009 - HB CD 4019							50,000.00
Total 000-009 - HB CD 4019							50,000.00
11000 - Accounts Receivable							0.00
Total 11000 - Accounts Receivable							0.00
12000 - Undeposited Funds							0.00
Total 12000 - Undeposited Funds							0.00
15000 - Capital Improvement							0.00
Total 15000 - Capital Improvement							0.00
20000 - Accounts Payable							0.00
Total 20000 - Accounts Payable							0.00
2111 - *Direct Deposit Liabilities							0.00
Liability Check	04/10/2025		QuickBooks Payroll Service	Created by Payroll Service on 04/08/2025	000-001 - HB Checking 0284	3,394.95	3,394.95
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-895.95	2,499.00
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,606.06	892.94
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-425.62	467.32
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-467.32	0.00
Liability Check	04/24/2025		QuickBooks Payroll Service	Created by Payroll Service on 04/21/2025	000-001 - HB Checking 0284	3,416.17	3,416.17
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-895.95	2,520.22
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,606.07	914.15
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-569.93	344.22
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-344.22	0.00
Total 2111 - *Direct Deposit Liabilities						0.00	0.00
2110 - Direct Deposit Liabilities							0.00
Total 2110 - Direct Deposit Liabilities							0.00
24000 - Payroll Liabilities							-1,688.58
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-30.87	-1,719.45
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-30.87	-1,750.32
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,750.32
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-20.58	-1,770.90
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-1,832.71
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-1,894.52
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,894.52
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,894.52
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,894.52
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-9.45	-1,903.97
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,903.97
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-10.40	-1,914.37
Liability Check	04/17/2025	online	Ascensus Trust/Vanguard	JP Co. Match	000-001 - HB Checking 0284	412.09	-1,502.28
Liability Check	04/17/2025	online	Ascensus Trust/Vanguard	JP Deferral	000-001 - HB Checking 0284	412.09	-1,090.19
Liability Check	04/17/2025	online	Ascensus Trust/Vanguard	EC Co. Match	000-001 - HB Checking 0284	206.70	-883.49
Liability Check	04/17/2025	online	Ascensus Trust/Vanguard	EC Deferral	000-001 - HB Checking 0284	206.70	-676.79
Liability Check	04/18/2025	MUA online	State of Michigan	92-2059516 - MUA 1st qtr 2025	000-001 - HB Checking 0284	451.00	-225.79
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-30.87	-256.66
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-30.87	-287.53
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-287.53
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-20.58	-308.11
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-369.92
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-431.73
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-431.73
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-431.73
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-431.73
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-12.88	-444.61
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-444.61
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-8.16	-452.77
Total 24000 - Payroll Liabilities						1,235.81	-452.77
241 - MI State Withholding							-735.36
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-23.46	-758.82
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-65.98	-824.80
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-10.59	-835.39
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-12.61	-848.00

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Leelanau Township Library
General Ledger
As of April 30, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Liability Check	04/18/2025	MTOnline	State of Michigan	92-2059516 - MI WH 1st qtr 2025	000-001 - HB Checking 0284	735.36	-112.84
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-23.46	-136.10
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-65.98	-202.08
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-17.89	-219.97
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.87	-227.84
Total 241 - MI State Withholding						507.52	-227.84
242 - Federal Withholding							-314.00
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-314.00
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-169.00	-483.00
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-483.00
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	0.00	-483.00
Liability Check	04/14/2025	EFTPS	United States Treasury	92-2059516 - 941 March 2025	000-001 - HB Checking 0284	314.00	-169.00
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-169.00
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-169.00	-338.00
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-7.00	-345.00
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-25.00	-370.00
Total 242 - Federal Withholding						-56.00	-370.00
243 - Social Security - Co							-481.33
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-63.80	-545.13
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-672.88
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-29.28	-702.16
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-32.22	-734.38
Liability Check	04/14/2025	EFTPS	United States Treasury	92-2059516 - 941 March 2025	000-001 - HB Checking 0284	481.33	-253.05
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-63.80	-316.85
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-444.60
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-39.94	-484.54
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-25.31	-509.85
Total 243 - Social Security - Co						-28.52	-509.85
244 - Medicare - Co							-112.58
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.92	-127.50
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.88	-157.38
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-6.85	-164.23
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.53	-171.76
Liability Check	04/14/2025	EFTPS	United States Treasury	92-2059516 - 941 March 2025	000-001 - HB Checking 0284	112.58	-59.18
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.92	-74.10
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.87	-103.97
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-9.34	-113.31
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-5.92	-119.23
Total 244 - Medicare - Co						-6.65	-119.23
245 - MI Unemployment							0.00
Total 245 - MI Unemployment							0.00
247 - Social Security - Employee							-481.33
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-63.80	-545.13
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-672.88
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-29.28	-702.16
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-32.22	-734.38
Liability Check	04/14/2025	EFTPS	United States Treasury	92-2059516 - 941 March 2025	000-001 - HB Checking 0284	481.33	-253.05
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-63.80	-316.85
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-444.60
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-39.94	-484.54
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-25.31	-509.85
Total 247 - Social Security - Employee						-28.52	-509.85
248 - Medicare - Employee							-112.58
Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.92	-127.50
Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.88	-157.38
Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-6.85	-164.23
Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-7.53	-171.76
Liability Check	04/14/2025	EFTPS	United States Treasury	92-2059516 - 941 March 2025	000-001 - HB Checking 0284	112.58	-59.18
Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-14.92	-74.10
Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.87	-103.97
Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-9.34	-113.31
Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	-5.92	-119.23
Total 248 - Medicare - Employee						-6.65	-119.23
249 - Federal Unemployment - Co							0.00
Total 249 - Federal Unemployment - Co							0.00

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Leelanau Township Library
General Ledger
As of April 30, 2025

	Type	Date	Num	Name	Memo	Split	Amount	Balance
30000 · Opening Balance Equity								-239,934.79
Total 30000 · Opening Balance Equity								-239,934.79
32000 · Retained Earnings								-254,166.99
Total 32000 · Retained Earnings								-254,166.99
400 · INCOME								0.00
Total 400 · INCOME								0.00
402 · Property Tax Capture								0.00
402.1 · Deferred Tax Capture 25-26								0.00
Total 402.1 · Deferred Tax Capture 25-26								0.00
402 · Property Tax Capture - Other								0.00
	Check	04/17/2025	1351	County of Leelanau*	031925 MTT Adj for 008-135-018-00	000-001 · HB Checking 0284	122.42	122.42
Total 402 · Property Tax Capture - Other								122.42
Total 402 · Property Tax Capture								122.42
566 · State Grants, Culture								0.00
566.2 · Other Grants								0.00
Total 566.2 · Other Grants								0.00
566.1 · State Library Aid								0.00
Total 566.1 · State Library Aid								0.00
566 · State Grants, Culture - Other								0.00
Total 566 · State Grants, Culture - Other								0.00
Total 566 · State Grants, Culture								0.00
581 · County Penal Fines								0.00
Total 581 · County Penal Fines								0.00
602 · In House Revenues								0.00
Total 602 · In House Revenues								0.00
669 · Investment Interest								0.00
	Deposit	04/30/2025		Interest		000-002 · HB MM Savings 0297	-234.81	-234.81
Total 669 · Investment Interest								-234.81
674 · Private Donations								0.00
674.12 · Capital Campaign Donation								0.00
Total 674.12 · Capital Campaign Donation								0.00
674.5 · Leelanau Twp. Comm. Foundation								0.00
Total 674.5 · Leelanau Twp. Comm. Foundation								0.00
674.4 · Contributions from Friends								0.00
Total 674.4 · Contributions from Friends								0.00
674.3 · Donations-Unrestricted								0.00
Total 674.3 · Donations-Unrestricted								0.00
674.2 · Temporary Restricted Donation								0.00
	Check	04/17/2025	1336	Chris Newell	Supplies for 2025 Flower Garden	000-001 · HB Checking 0284	100.00	100.00
Total 674.2 · Temporary Restricted Donation								100.00
674.1 · Restricted Donation								0.00
Total 674.1 · Restricted Donation								0.00
674 · Private Donations - Other								0.00
Total 674 · Private Donations - Other								0.00
Total 674 · Private Donations								100.00
687 · Rebates & Misc. Revenue								0.00
Total 687 · Rebates & Misc. Revenue								0.00
700 · EXPENDITURE/EXPENSE								0.00
Total 700 · EXPENDITURE/EXPENSE								0.00
701 · Payroll Expenses								0.00
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 · HB Checking 0284	924.00	924.00
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 · HB Checking 0284	105.00	1,029.00
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 · HB Checking 0284	1,493.85	2,522.85
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 · HB Checking 0284	566.63	3,089.48
	Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 · HB Checking 0284	472.34	3,561.82
	Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 · HB Checking 0284	519.68	4,081.50
	Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 · HB Checking 0284	1,029.00	5,110.50
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 · HB Checking 0284	1,957.46	7,067.96
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 · HB Checking 0284	103.02	7,170.98
	Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 · HB Checking 0284	558.22	7,729.20
	Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 · HB Checking 0284	85.88	7,815.08
	Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 · HB Checking 0284	408.32	8,223.40
	Check	04/29/2025	auto	Intuit	monthly payroll fees	000-001 · HB Checking 0284	29.68	8,253.08
	Check	04/29/2025	auto	Intuit	annual payroll subscription	000-001 · HB Checking 0284	742.00	8,995.08
	Check	04/29/2025	auto	Intuit	annual QB software	000-001 · HB Checking 0284	1,058.94	10,054.02

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Leelanau Township Library
General Ledger
As of April 30, 2025

	Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 701 - Payroll Expenses							10,054.02	10,054.02
702 - Salaries and Wages								0.00
Total 702 - Salaries and Wages								0.00
703 - Social Security - Employer								0.00
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	63.80	63.80
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	127.75	191.55
	Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	29.28	220.83
	Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	32.22	253.05
	Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	63.80	316.85
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	127.75	444.60
	Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	39.94	484.54
	Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	25.31	509.85
Total 703 - Social Security - Employer							509.85	509.85
704 - Medicare - Employer								0.00
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	14.92	14.92
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	29.88	44.80
	Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	6.85	51.65
	Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	7.53	59.18
	Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	14.92	74.10
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	29.87	103.97
	Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	9.34	113.31
	Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	5.92	119.23
Total 704 - Medicare - Employer							119.23	119.23
705 - MI Unemployment Tax								0.00
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	20.58	20.58
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	20.58
	Paycheck	04/11/2025	DD1125	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	9.45	30.03
	Paycheck	04/11/2025	DD1126	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	10.40	40.43
	Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	20.58	61.01
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	61.01
	Paycheck	04/25/2025	DD1129	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	12.88	73.89
	Paycheck	04/25/2025	DD1130	Mary Ann Lassaline	Direct Deposit	000-001 - HB Checking 0284	8.16	82.05
Total 705 - MI Unemployment Tax							82.05	82.05
707 - Federal Unemployment								0.00
Total 707 - Federal Unemployment								0.00
708 - Bonus								0.00
Total 708 - Bonus								0.00
709 - Health Insurance								0.00
	Check	04/02/2025	auto	Blue Care Network of Michigan	Premium Increase	000-001 - HB Checking 0284	1,559.00	1,559.00
	Check	04/02/2025	auto	Blue Care Network of Michigan	balance due	000-001 - HB Checking 0284	50.00	1,609.00
	Check	04/17/2025	1338	Blue Care Network of Michigan	00625279: May 2025	000-001 - HB Checking 0284	1,559.00	3,168.00
Total 709 - Health Insurance							3,168.00	3,168.00
710 - 401K Pension								0.00
	Paycheck	04/11/2025	DD1123	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	30.87	30.87
	Paycheck	04/11/2025	DD1124	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	61.81	92.68
	Paycheck	04/25/2025	DD1127	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	30.87	123.55
	Paycheck	04/25/2025	DD1128	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	61.81	185.36
Total 710 - 401K Pension							185.36	185.36
717 - INSURANCE								0.00
717.3 - Notary Bond								0.00
Total 717.3 - Notary Bond								0.00
717.2 - Workers Comp Insurance								0.00
	Check	04/02/2025	online	Accident Fund	1001951670: WC insurance	000-001 - HB Checking 0284	430.00	430.00
Total 717.2 - Workers Comp Insurance							430.00	430.00
717.1 - Property & Liability Insurance								0.00
Total 717.1 - Property & Liability Insurance								0.00
717 - INSURANCE - Other								0.00
Total 717 - INSURANCE - Other								0.00
Total 717 - INSURANCE							430.00	430.00
726 - SUPPLIES								0.00
727 - OFFICE MATERIALS								0.00
727.1 - Postage								0.00
	Check	04/10/2025	DC	Postmaster	stamps	000-001 - HB Checking 0284	29.20	29.20
	Check	04/28/2025	DC	Postmaster	postage to Curtland NY	000-001 - HB Checking 0284	4.63	33.83

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Leelanau Township Library
General Ledger
As of April 30, 2025

	Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 727.1 · Postage							33.83	33.83
727.2 · Printing								0.00
Total 727.2 · Printing								0.00
727.3 · Office Supplies								0.00
	Check	04/17/2025	1349	Demco	7619353, March: removable dots, labels	000-001 · HB Checking 0284	142.14	142.14
	Check	04/17/2025	1349	Demco	7627349, April: easel, removable dots, label protecto	000-001 · HB Checking 0284	200.54	342.68
	Check	04/17/2025	1350	NetLink Business Solutions	150872: Maintenance agreement, copies	000-001 · HB Checking 0284	232.39	575.07
	Check	04/17/2025	1353	Integrity Business Solutions	2664936-0: paper	000-001 · HB Checking 0284	63.98	639.05
							639.05	639.05
Total 727.3 · Office Supplies								0.00
727 · OFFICE MATERIALS - Other								0.00
Total 727 · OFFICE MATERIALS - Other								0.00
Total 727 · OFFICE MATERIALS							672.88	672.88
728 · SUPPLIES - Other								0.00
Total 728 · SUPPLIES - Other								0.00
Total 728 · SUPPLIES							672.88	672.88
728 · Repairs & Maintenance								0.00
	Check	04/17/2025	1346	Ed Kolarik	Custodial Services: March 2025	000-001 · HB Checking 0284	320.00	320.00
	Check	04/17/2025	1347	Summit Fire Protection	3093849: Annual Inspection	000-001 · HB Checking 0284	81.50	401.50
	Check	04/17/2025	1350	NetLink Business Solutions	150805: Computer Tech support	000-001 · HB Checking 0284	325.00	726.50
							726.50	726.50
Total 728 · Repairs & Maintenance								0.00
729 · Building Supplies								0.00
Total 729 · Building Supplies								0.00
730 · Furnishings/Equipment								0.00
	Check	04/17/2025	1348	Amazon Capital Services	Equipment	000-001 · HB Checking 0284	23.58	23.58
							23.58	23.58
Total 730 · Furnishings/Equipment								0.00
741 · Books								0.00
	Check	04/17/2025	1339	White Pine Library Cooperative	Lost book	000-001 · HB Checking 0284	11.00	11.00
	Check	04/17/2025	1341	Baker & Taylor	2038919852	000-001 · HB Checking 0284	158.14	169.14
	Check	04/17/2025	1341	Baker & Taylor	2038934068	000-001 · HB Checking 0284	252.67	421.81
	Check	04/17/2025	1341	Baker & Taylor	2038951392	000-001 · HB Checking 0284	345.66	767.47
	Check	04/17/2025	1341	Baker & Taylor	2038966080	000-001 · HB Checking 0284	261.76	1,029.23
	Check	04/17/2025	1348	Amazon Capital Services	Books	000-001 · HB Checking 0284	83.42	1,112.65
	Check	04/17/2025	1352	Cengage Learning Inc/Gale	87057517: March 2025	000-001 · HB Checking 0284	65.58	1,178.23
							1,178.23	1,178.23
Total 741 · Books								0.00
742 · Audio Books								0.00
	Check	04/17/2025	1345	Black Stone Publishing	2191351: March 2025	000-001 · HB Checking 0284	38.95	38.95
							38.95	38.95
Total 742 · Audio Books								0.00
743 · Periodicals								0.00
	Check	04/09/2025	DC	theboardman	1 year - 4 issues	000-001 · HB Checking 0284	49.82	49.82
	Check	04/09/2025	DC	Cook's Illustrated	1 year	000-001 · HB Checking 0284	24.95	74.77
							74.77	74.77
Total 743 · Periodicals								0.00
744 · Digital Materials								0.00
	Check	04/17/2025	1340	Overdrive Inc	0198CO25115458: 4/10/25	000-001 · HB Checking 0284	651.23	651.23
	Check	04/17/2025	1340	Overdrive Inc	0198DA25113449: 4/8/25+	000-001 · HB Checking 0284	70.25	721.48
	Check	04/17/2025	1342	Midwest Tape LLC	506988512: Advancew Digital Payment	000-001 · HB Checking 0284	2,000.00	2,721.48
							2,721.48	2,721.48
Total 744 · Digital Materials								0.00
745 · Movies								0.00
	Check	04/17/2025	1348	Amazon Capital Services	Movies/DVD	000-001 · HB Checking 0284	117.89	117.89
							117.89	117.89
Total 745 · Movies								0.00
746 · Library of Things								0.00
	Check	04/17/2025	1348	Amazon Capital Services	Library of Things	000-001 · HB Checking 0284	623.82	623.82
							623.82	623.82
Total 746 · Library of Things								0.00
747 · Programs								0.00
	Check	04/10/2025	auto	Collaborative Summer Library Program	2025 Summer Program supplies	000-001 · HB Checking 0284	86.88	86.88
	Check	04/17/2025	1337	Erin A Connolly	Spring Break	000-001 · HB Checking 0284	76.72	163.60
	Check	04/17/2025	1337	Erin A Connolly	Summer Program Craft Materials	000-001 · HB Checking 0284	79.95	243.55
	Check	04/17/2025	1337	Erin A Connolly	General Supplies	000-001 · HB Checking 0284	26.73	270.28
	Check	04/17/2025	1337	Erin A Connolly	Dog Parade Craft	000-001 · HB Checking 0284	24.12	294.40
	Check	04/17/2025	1348	Amazon Capital Services	Programs	000-001 · HB Checking 0284	15.43	309.83
							309.83	309.83
Total 747 · Programs								0.00
750 · Information and Technology								0.00
	Check	04/01/2025	auto	Google	Google Workspace	000-001 · HB Checking 0284	28.80	28.80
	Check	04/03/2025	DC	T-Mobile	974287504: monthly	000-001 · HB Checking 0284	129.45	158.25
	Check	04/08/2025	auto	Adobe Inc	2447760595: Acrobat Pro	000-001 · HB Checking 0284	29.99	188.24

1:08 PM
05/15/25
Accrual Basis

Leelanau Township Library
General Ledger
As of April 30, 2025

	Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 750 - Information and Technology	Check	04/21/2025	auto	Charter Communications	005323301032125: April 2025 Internet	000-001 - HB Checking 0284	130.00	318.24
760 - PR and Advertising							318.24	318.24
Total 760 - PR and Advertising								0.00
801 - Professional Fees								0.00
801.1 - Bookkeeping Fees								0.00
Total 801.1 - Bookkeeping Fees	Check	04/17/2025	1343	Bookkeeping Services Inc	8053: March 2025	000-001 - HB Checking 0284	312.00	312.00
801.2 - Legal Fees							312.00	312.00
Total 801.2 - Legal Fees								0.00
801.3 - Accounting Fees								0.00
Total 801.3 - Accounting Fees								0.00
801.4 - Consultants								0.00
Total 801.4 - Consultants	Check	04/17/2025	1355	HopkinsBurns	8833: April 2025	000-001 - HB Checking 0284	8,900.00	8,900.00
801.5 - Recording Secretary							8,900.00	8,900.00
Total 801.5 - Recording Secretary								0.00
801 - Professional Fees - Other								0.00
Total 801 - Professional Fees - Other								0.00
Total 801 - Professional Fees							9,212.00	9,212.00
802 - Dues								0.00
Total 802 - Dues	Check	04/17/2025	1344	The Michigan Library Association	21690: Membership renewal	000-001 - HB Checking 0284	381.00	381.00
810 - Education/TraininTransp							381.00	381.00
Total 810 - Education/TraininTransp								0.00
850 - Communications								0.00
Total 850 - Communications	Check	04/21/2025	auto	Charter Communications	005323301032125: April 2025 Telephone	000-001 - HB Checking 0284	50.00	50.00
920 - Heating							50.00	50.00
Total 920 - Heating	Check	04/17/2025	1354	Leelanau Township Office	March DTE	000-001 - HB Checking 0284	277.17	277.17
921 - Electric	Check	04/17/2025	1354	Leelanau Township Office	April DTE	000-001 - HB Checking 0284	346.42	623.59
Total 921 - Electric							623.59	623.59
922 - Sewer Use Fee								0.00
Total 922 - Sewer Use Fee								0.00
923 - Trash Removal								0.00
Total 923 - Trash Removal								0.00
955 - Misc Expense/Contingency								0.00
955.2 - Miscellaneous								0.00
Total 955.2 - Miscellaneous								0.00
955.1 - Bank Service Charges								0.00
Total 955.1 - Bank Service Charges								0.00
955 - Misc Expense/Contingency - Other								0.00
Total 955 - Misc Expense/Contingency - Other								0.00
Total 955 - Misc Expense/Contingency								0.00
No acct								0.00
Total no acct								0.00
TOTAL							0.00	0.00

Leelanau Township Library

Profit & Loss Budget Performance

March 2025

	Apr '24 - Mar 25	Annual Budget
Income		
402 · Property Tax Capture		
402.1 · Deferred Tax Capture 25-26	275,971.25	
402 · Property Tax Capture - Other	24,621.04	267,625.15
Total 402 · Property Tax Capture	300,592.29	267,625.15
566 · State Grants, Culture		
566.1 · State Library Aid	3,188.40	2,100.00
Total 566 · State Grants, Culture	3,188.40	2,100.00
581 · County Penal Fines	2,985.58	2,300.00
602 · In House Revenues	3,550.75	1,200.00
669 · Investment Interest	4,085.56	750.00
674 · Private Donations		
674.12 · Capital Campaign Donation	10,000.00	
674.4 · Contributions from Friends	2,550.00	
674.3 · Donations-Unrestricted	3,839.41	3,500.00
674.2 · Temporary Restricted Donation	100.00	
674.1 · Restricted Donation	15,900.20	
Total 674 · Private Donations	32,389.61	3,500.00
687 · Rebates & Misc. Revenue	586.72	
Total Income	347,378.91	277,475.15
Expense		
701 · Payroll Expenses	102,867.16	
702 · Salaries and Wages	0.00	105,285.67
703 · Social Security - Employer	6,278.73	6,528.00
704 · Medicare - Employer	1,468.40	1,527.00
705 · MI Unemployment Tax	879.00	2,843.00
707 · Federal Unemployment	0.00	168.00
709 · Health Insurance	16,607.08	16,800.00
710 · 401K Pension	2,297.42	5,000.00
717 · INSURANCE		
717.2 · Workers Comp Insurance	205.50	450.00
717.1 · Property & Liability Insurance	4,536.00	4,536.00
Total 717 · INSURANCE	4,741.50	4,986.00
726 · SUPPLIES		
727 · OFFICE MATERIALS		
727.1 · Postage	646.92	750.00
727.2 · Printing	425.00	600.00
727.3 · Office Supplies	4,570.57	5,000.00
Total 727 · OFFICE MATERIALS	5,642.49	6,350.00
Total 726 · SUPPLIES	5,642.49	6,350.00
728 · Repairs & Maintenance	3,803.27	5,500.00
729 · Building Supplies	342.59	500.00
730 · Furnishings/Equipment	236.79	1,500.00
741 · Books	16,401.99	18,000.00

Leelanau Township Library

Profit & Loss Budget Performance

March 2025

	Apr '24 - Mar 25	Annual Budget
742 · Audio Books	254.06	500.00
743 · Periodicals	2,237.04	2,500.00
744 · Digital Materials	8,308.76	10,100.00
745 · Movies	819.67	1,000.00
746 · Library of Things	0.00	1,000.00
747 · Programs	5,606.54	6,000.00
750 · Information and Technology	7,287.59	7,250.00
760 · PR and Advertising	292.50	1,500.00
801 · Professional Fees		
801.1 · Bookkeeping Fees	3,875.25	4,500.00
801.2 · Legal Fees	367.50	1,000.00
801.3 · Accounting Fees	3,312.00	5,000.00
801.4 · Consultants	32,408.47	52,000.00
801.5 · Recording Secretary	550.00	600.00
Total 801 · Professional Fees	40,513.22	63,100.00
802 · Dues	1,551.05	2,000.00
810 · Education/TraininTransp	389.32	2,000.00
850 · Communications	469.92	1,200.00
920 · Heating	1,346.54	2,000.00
921 · Electric	3,045.98	4,200.00
922 · Sewer Use Fee	0.00	800.00
955 · Misc Expense/Contingency		
955.2 · Miscellaneous	90.38	700.00
955.1 · Bank Service Charges	2.40	
Total 955 · Misc Expense/Contingency	92.78	700.00
Total Expense	233,781.39	280,837.67