4-21-25 Leelanau Township Library Board of Trustees Meeting Minutes
Present: Rick Gans, Mary Robertson, Mark Morton, Amanda Kruk, Jamie Scripps
Absent: Dale Lersch
Staff Present: Julie Alpers-Preneta
Friends and Public Present: Patty Noftz, via Zoom.

I. Mark Morton called the meeting to order at 7:02pm
II. Approval of March minutes with amendments, change word “amend” to “decrease” in Financial Report A.
    A. Rick moved to approve the minutes, Jamie seconded. Unanimous approval.
III. Public Comment: None
IV. Director’s Report
    A. Scanner not working, therefore board packets were not published online yet. Netlink to come 4-22 to fix.
    B. Hoopla circulation has increased by almost 5x since last year at this time. Digital numbers and visitor numbers are still strong. Good attendance in Poetry month open mic.
    C. Upcoming events mentioned: Share Care informational session, Nita Prose coming for Leelanau Reads Book Group talk about *The Maid*, Cory Buchan to return to Tech Tuesday on 5/7.
V. Financial Report
    A. Discussion to clarify the tax capture, how it is recorded and budgeted for. Another budget line (ex. 402.1) to record deferred tax capture to reflect what is expected from previous year’s tax collections applied to current fiscal years is suggested. Two columns for Fiscal Year Revenue and Expenditures, budgeted and received were suggested for an annual statement.
    B. Discussion about Capital Campaign funds received through donations being separate from Savings.
    C. Rick moved line 717.1 (Property & Liability Insurance) to be increased by $136. Mary seconded. Unanimous approval.
    D. Rick moved to accept the Financial Report with amendments. Jamie seconded. Unanimous approval.
VI. Old Business
    A. Appointment of Officers. Mark, Mary, Rick, and Amanda agree to continue as President, Vice President, Treasurer, and Secretary. Jamie offered to be backup secretary for Amanda.
    B. Rick moved to keep officers as is. Jamie seconded. Unanimous approval.
VII. New Business
    A. Meeting Calendar. Mary moved to approve the meeting calendar. Rick second. Unanimous approval.
    B. Michigan Earned Sick Time Act- we need to create a policy that conforms with new state law by referring specifically to sick time. Rick will send the language to Mark, Julie and Jamie. Jamie will take this project to come up with a policy

proposal to ensure our employees are not losing currently held benefits by implementing the new state policy.

C. Director Evaluations - postponed to next month.

VIII. Public Comment: None

IX. Closed Session - Jamie moved that we enter into closed session at 7:29pm, Rick seconded. Roll call vote, unanimous approval.

X. Rick moved to return to the public meeting at 8:32pm, Mary seconded. Roll call vote, unanimous approval.

XI. Adjournment: Rick moved to adjourn at 8:32pm.

Next meeting: May 19, 2025 at 7pm

Minutes recorded and respectively submitted by Amanda Kruk, secretary