

DRAFT of 11-17-2025 Leelanau Township Library Board of Trustees Meeting

Present: Mary Robertson, Rick Gans, Amanda Kruk, Dale Lersch, Jamie Scripps, Mark Morton

Absent: none

Staff Present: Julie Alpers-Preneta, director

Friends and Public Present: Patty Noftz, via Zoom

- I. Mark called the meeting to order at 7:02pm
- II. Approval of Minutes
 - A. Julie wondered if the minutes should reflect specific names whenever the board votes and the results are not unanimous.
 - B. Rick moved that Amanda make a note that he abstained and to list the others as approving the motion regarding public comment time limits. Amanda seconded. Unanimous approval.
 - C. Rick moved to approve the 10-25 minutes. Jamie seconded. Unanimous approval.
- III. Public Comment: None
- IV. Director's Report
 - A. Visitor numbers have been as they should be.
 - B. Erin is weeding the youth section.
 - C. Pot luck was a huge success. Mary said it was very nicely executed. Willowbrook venue was lovely space. 35 people came.
 - D. 20 kids for Spooky STEM Saturday
 - E. Fluorescent lights have been replaced
- V. Financial Report
 - A. Line 746 Library of Things is over due to replacements/updates of STEM kits
 - B. Line 728 Repairs & Maintenance- the cost of fluorescent bulb replacement came out of this line
 - C. Rick discussed and explained the handling of the library's CDs. With \$200k in savings, Rick wants to move \$75k into a CD.
 - D. Mary moved to approve the financial report, Rick seconded. Unanimous approval
- VI. Old Business
 - A. Amanda moved to put into the bylaws that the minutes should notate whenever the board's votes are not unanimous and include each member's name with their vote. Rick seconded. Unanimous approval.
 - B. Mark reported on MLA workshops. This year's trending topic was AI use.
- VII. New Business
 - A. First look at next year's budget:
 1. Marilyn has a line in her spreadsheet that is not present in Julie's, causing a discrepancy that Julie will fix to match with Marilyn's.
 2. Expectation of periodicals budget to go down while digital materials and health insurance budgets will likely need to go up.
 3. First draft expected in December
- VIII. Public Comment: None

- A. Julie wanted to follow up with Jamie regarding the question of liability insurance and whether the library has board & directors covered. Jamie has corresponded with the insurance agent and received confirmation that yes, the coverage is there. Julie and Jamie would like to see the exact language used, Jamie will do due diligence to find out. Julie will send the 180 page document to Jamie.
- IX. Dale moved the board into Closed Session to discuss real estate matters at 7:36pm. Rick seconded. Unanimous approval.
- X. Mary moved the board back into public session at 8:00. Rick seconded. Unanimous approval.
- XI. Rick moved to allocate up to \$50,000 for facilities related expenses. Jamie seconded. Unanimous approval.
- XII. Rick moved to adjourn at 8:01pm.

Next meeting December 15, 2025 at 7pm

Notes recorded and respectively submitted by Amanda Kruk, secretary