

DRAFT 4-20-2026 Leelanau Township Library Board of Trustees Meeting

Present: Mark Morton, Amanda Kruk, Mary Robertson, Rick Gans

Absent: Jamie Scripps, Dale Lersch

Staff Present: Julie Alpers-Preneta, director

Friends and Public Present: Patty Noftz, via Zoom

- I. Mark called the meeting to order at 7:08 pm
- II. Rick moved to approve the 3-23-2026 meeting minutes, Mary seconded. Unanimous approval.
 - A. Mark noted that the date was incorrectly printed as "3-24," Amanda will amend to reflect the accurate date.
- III. Public Comment: None
- IV. Director's Report
 - A. March visitor numbers were a bit down, the blizzard may be a significant factor. Spring Break programming had great turnout– specifically discussed Barb McCann's milk-jug winter sowing event and planetarium event. Mittens the MeL Mascot visited our library! Catherine Newman talk is sold out with a waiting list.
 - B. Rick noted that he loves seeing the Hoopla and Libby digital circ numbers increase, board agreed.
- V. Financial Report
 - A. Line 744 Digital Materials ended up being negative due to an earlier-than-April payment of Hoopla deposit.
 - B. Line 801.1 Booking Fees went over by \$62.65
 - C. Rick moved to retroactively increase last Fiscal Year's budget line 744 Digital Materials by \$1500 and line 801.1 by \$100, Mark seconded. Unanimous approval.
- VI. Old Business
 - A. There was no old business to discuss
- VII. New Business
 - A. FY 26-27 Meeting Calendar: continuing to meet on the third Monday of the month with the exception of Federal Holidays. Rick Moved to accept the meeting calendar, Mary seconded. Unanimous approval.
 - B. Appointment of Officers. Rick moved to accept the slate of officers as previously discussed as the same as last year, Mark seconded. Unanimous approval.
 - C. LTCF Library Facilities Fund. Rick explained the fund. We will need to deposit \$5,000 to start the fund. A 2% fee not previously discussed functions as an admin fee, and is paid quarterly at .5% of any amounts received in each calendar year. Rick will request LTCF to remove language on Schedule A, #14 and #15 regarding the donor choosing where funds will be placed. Mary moved to approve the Facilities Fund, Rick seconded. Unanimous approval.
 - D. Update bylaws. We need to change our bylaws to reflect amended PA 164, particularly the section regarding appointing an individual to fill a vacancy on the board until the next regular election. Rick moved to amend the bylaws to reflect PA 164, Mary seconded. Unanimous approval.
 - E. Director Evaluation Process
 1. Mark asked if the board felt that continued annual evaluations are necessary? Amanda asked if it was good protocol to have the documentation, Mary agreed that having the general procedures in place when we might be under scrutiny in the future is a good idea. The board decided to continue annual evaluations.

VIII. Public Comment:

A. Patty Noftz

1. Noted she was also initially concerned by the director's report showing circulation numbers down until she realized the average numbers were about the same when including digital material circulation
2. Supports annual evaluations of the director for transparency, especially with new tax millage
3. is concerned about the Zoom situation, she has struggled to get into the meeting two months in a row and wants to make sure when the Friends uses the Meeting ID it will work.

B. Amanda Kruk

1. asks does the board want to have a policy about AI generated materials? Should we discuss this as a board within the next few months?

IX. Closed Session

- A. The board decided not to have a closed session meeting at this time, nothing to report.

X. Rick moved to adjourn the meeting at 7:48pm

Next Meeting: Monday, March 16 at 7pm

Notes recorded and respectively submitted by Amanda Kruk, secretary