



119 Nagonaba St. Northport, MI 49670

www.leelanautownshiplibrary.org

**Leelanau Township Library Meeting of the Board of Trustees
Monday April 20, 2026 at 7 pm in the Library and on Zoom**

Meeting ID: 482 391 5571

- 1. Call to Order**
- 2. Approval of March Minutes**
- 3. Public Comment**
- 4. Directors Report**
- 5. Financial Report**
- 6. Old Business**
 - 1.**
- 7. New Business**
 - 1. FY 26-27 Meeting Calendar**
 - 2. Appointment of Officers**
 - 3. LTCF Library Facilities Fund**
 - 4. Update bylaws**
 - 5. Begin Director Evaluation Process**
- 8. Public comment**
- 9. Closed Session**
- 10. Adjournment**

Next meeting: May 18, 2026 at 7pm

DRAFT March 24, 2026 Budget Hearing for Leelanau Township Library Fiscal Year 2026-2027

Minutes

Present: Mark Morton, Rick Gans, Mary Robertson, Jamie Scripps, Amanda Kruk

Absent: Dale Lersch

Staff Present: Julie Alpers-Preneta, Director

Public Present: Patty Noftz, via phone

- I. Mark Morton called the hearing to order at 7:04pm
- II. Julie presented changes to the draft budget
 - A. Line 674.4 Contributions from Friends will be \$7,000 this year
 - B. Added to line 744 Digital Materials due to an increase in Hoopla usage
- III. Zoom issues: a brief pause in proceedings. Resolved to have Patty call in.
- IV. Public Comment: None
- V. Adjournment at 7:12pm

Notes recorded and respectively submitted by Amanda Kruk, secretary

DRAFT 3-24-2026 Leelanau Township Library Board of Trustees Meeting

Present: Mark Morton, Rick Gans, Mary Robertson, Jamie Scripps, Amanda Kruk

Absent: Dale Lersch

Staff Present: Julie Alpers-Preneta, director

Friends and Public Present: Patty Noftz, via phone


- I. Mark called the meeting to order at 7:12pm
- II. Rick moved to approve the 2-26-26 meeting minutes, Mary seconded. Unanimous approval.
 - A. Julie corrected that middle school volunteer is "shelf reading" not "reshelving;" Julie corrected the description of the new fund with LTCF as a "facilities" fund not an "endowed" fund.
 - B. Rick moved to approve the minutes as amended, Mary seconded. Unanimous approval
- III. Public Comment: None
- IV. Director's Report
 - A. February is quiet yet there were 12 new cardholders. Jen Strauss specifically requested a stop in Northport at our library for her upcoming regional storytelling tour.
- V. Financial Report
 - A. Discussion about line 744 Digital Materials: Hoopla use has increased, Julie thought the budget may be exceeded before FY is over but it was determined that it will likely not be due the nature of our accrual accounting and the line has been increased for the next FY.
 - B. Haven't seen a bill from Township for heating, Julie will look into this.
 - C. Rick moved to accept the Financial Report, Jame seconded. Unanimous approval.
- VI. Old Business
 - A. Budget- two changes were presented at the public hearing.
 - B. Rick moved to accept the Budget for Fiscal Year 2026-2027 as presented. Jamie seconded, unanimous approval.
- VII. New Business
 - A. A letter from Clare Membiela of the Library of Michigan about changing a library's name was distributed and discussed. Ramifications considered such as: clearing up confusion between Leelanau County/Leelanau Township/Leland, the word "Township" indicating that we work for the Township, needing new logos/letterheads, potentially displeasing "Leelanau Township" residents if the name was "Northport", etc.
 1. Jamie brought up the potential option to do a DBA "doing business as"/assumed name. The board thought that might be an appealing option. This will be looked into and the discussion will continue.
- VIII. Public Comment
 - A. Patty posed a question for the board to consider regarding renaming the library: "Would we lose Omena support with a name change?"
 - B. Patty noted the confusion with Zoom, it seemed as if somehow the library had two meetings going.
- IX. Rick moved the board into closed session at 7:36pm, Jamie seconded. Unanimous approval.
- X. Rick moved the board back into public session at 7:53pm, Jamie seconded. Unanimous approval.
- XI. Rick moved to adjourn at 7:53pm.

Next Meeting: Monday, April 20 at 7pm


Notes recorded and respectively submitted by Amanda Kruk, secretary



Visitors

2025		2026
1204		1045

Programs

Offered		Attendance
15		74

Circulation

2025		2026
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806 Adults **695**

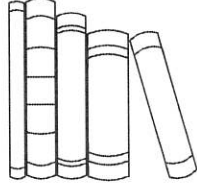
336 Children **237**

299 Libby **337**

100 Hoopla **183**

 = **New Card Holders 9**

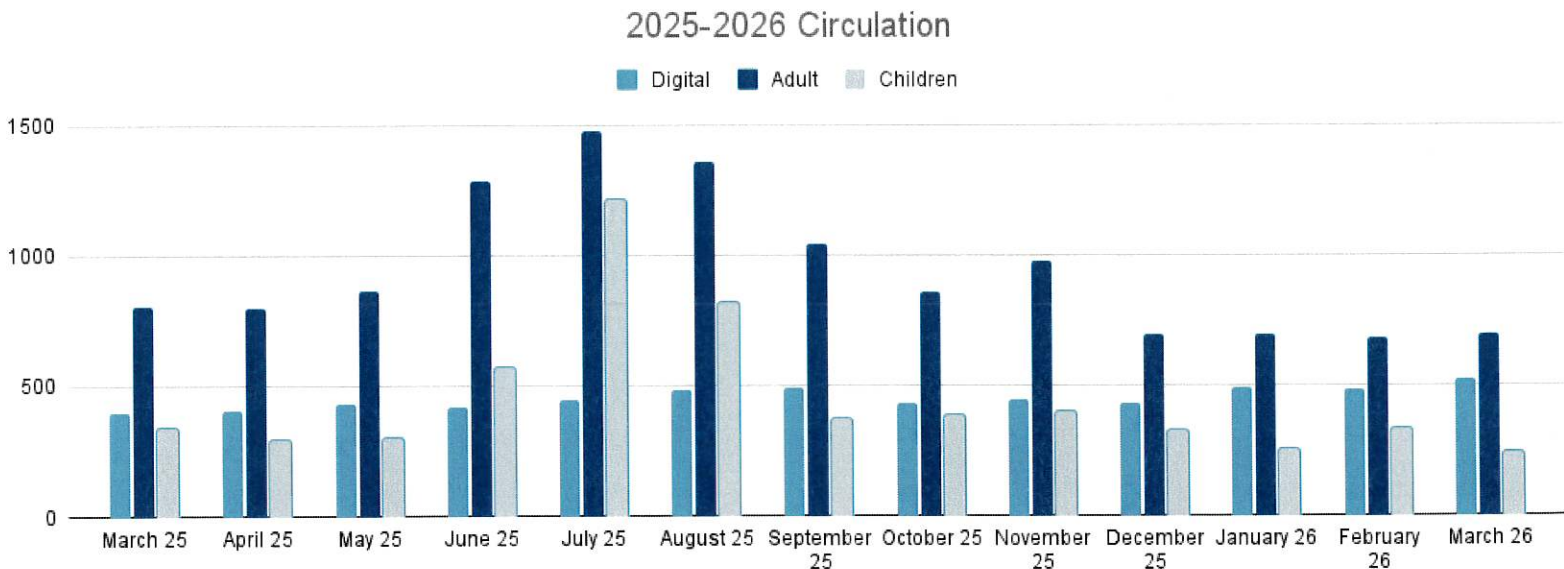
Collection Development

Added		Weeded
82		12

Borrowed		Loaned
91		39



Notary Services 2



What's happening at the Leelanau Township Library

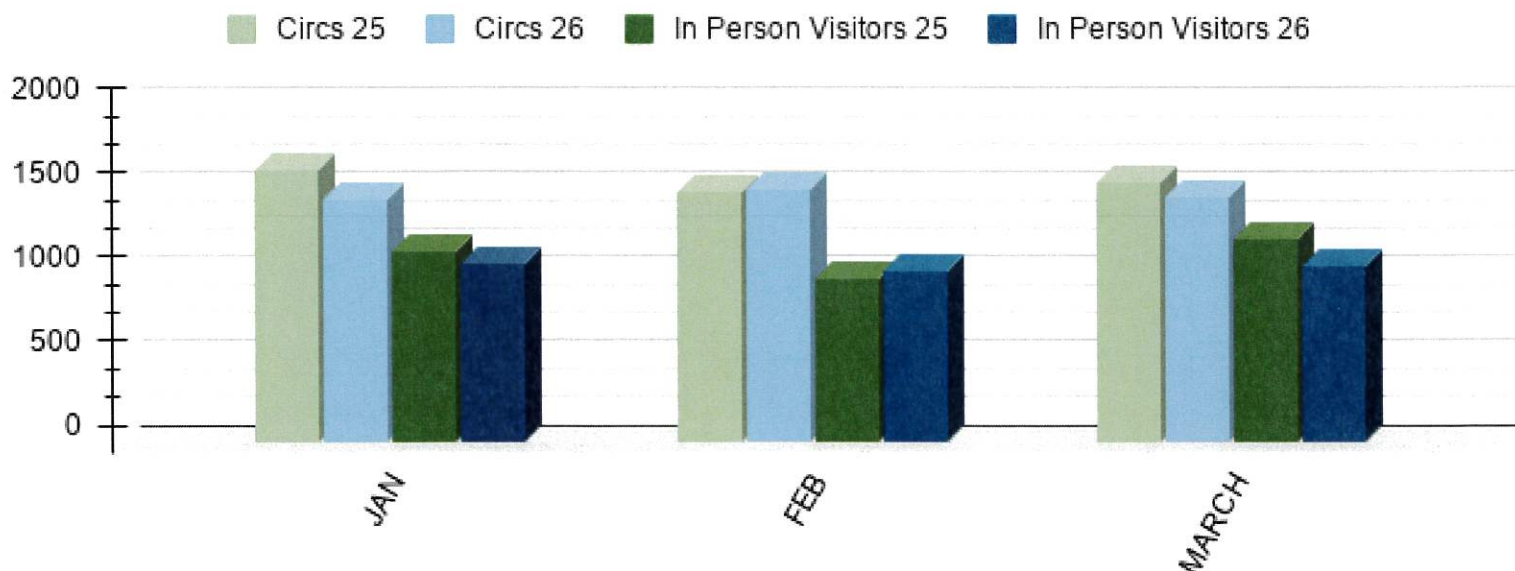
March

- March 10 Tech Tues with Corey Buchan 2-3pm
- March 18 Book Group *English Creek* by Ivan Doig @ 1:30pm
- March 22 FOLTL Trivia 3-4:30pm
- March 25 Interactive Story Telling Playgroup w/Jen Strauss 10 am
- March 30 Spring Sowing w/ Barb McCann 10a - noon

Upcoming

- April 1 SBDNL Immersive Planetarium Program @ NPS 10a - 2p
- April 14 Tech Tuesday Password Recovery @ 2pm
- April 16 Intro to ShareCare @ 1:30pm
- April 22 Book Discussion of *Isola* by Allegra Goodman @ 1:30
- April 30 FOLTL poetry Month Open Mic @ 7pm
- May 2 Leelanau Reads with Catherine Newman French Valley Vineyards 7pm
- May 5 Morel Mushrooms w/ Anthony Williams @ 6pm
- May 6 Leelanau Reads discussion of *Wreck* by Catherine Newman @ 1:30pm

2025 vs 2026



Leelanau Township Library
Profit & Loss Budget Performance
March 2026

	Mar 26	Apr '25 - Mar 26	YTD Remainder	Annual Budget
Income				
402 · Property Tax Capture				
402.1 · Deferred Tax Capture	128,666.38	277,776.01		
402 · Property Tax Capture - Other	0.00	15,727.06	287,017.12	287,017.12
Total 402 · Property Tax Capture	128,666.38	293,503.07	287,017.12	287,017.12
566 · State Grants, Culture				
566.2 · Other Grants	0.00	300.00		
566.1 · State Library Aid	0.00	3,668.91	2,100.00	2,100.00
Total 566 · State Grants, Culture	0.00	3,968.91	2,100.00	2,100.00
581 · County Penal Fines	0.00	0.00	2,500.00	2,500.00
602 · In House Revenues	132.00	3,585.20	3,500.00	3,500.00
669 · Investment Interest	283.01	6,109.84	3,000.00	3,000.00
674 · Private Donations				
674.4 · Contributions from Friends	0.00	7,033.00		
674.3 · Donations-Unrestricted	0.00	6,190.00	3,500.00	3,500.00
674.2 · Temporary Restricted Donation	0.00	-100.00		
674.1 · Restricted Donation	250.00	290.00		
Total 674 · Private Donations	250.00	13,413.00	3,500.00	3,500.00
687 · Rebates & Misc. Revenue	0.00	415.99		
Total Income	129,331.39	320,996.01	301,617.12	301,617.12
Expense				
701 · Payroll Expenses	8,435.18	112,773.66		
702 · Salaries and Wages	0.00	0.00	12,202.34	124,976.00
703 · Social Security - Employer	522.39	6,761.06	1,013.44	7,774.50
704 · Medicare - Employer	122.18	1,581.20	231.80	1,813.00
705 · MI Unemployment Tax	28.56	656.38	2,718.62	3,375.00
707 · Federal Unemployment	0.00	0.00	200.00	200.00
709 · Health Insurance	0.00	21,438.50	2,769.50	24,208.00
710 · 401K Pension	224.42	2,686.58	2,313.42	5,000.00
717 · INSURANCE				
717.2 · Workers Comp Insurance	0.00	430.00	20.00	450.00
717.1 · Property & Liability Insurance	0.00	0.00	5,100.00	5,100.00
Total 717 · INSURANCE	0.00	430.00	5,120.00	5,550.00
726 · SUPPLIES				
727 · OFFICE MATERIALS				
727.1 · Postage	12.75	326.31	373.69	700.00
727.2 · Printing	0.00	0.00	500.00	500.00
727.3 · Office Supplies	66.72	4,030.29	1,969.71	6,000.00
Total 727 · OFFICE MATERIALS	79.47	4,356.60	2,843.40	7,200.00
Total 726 · SUPPLIES	79.47	4,356.60	2,843.40	7,200.00
728 · Repairs & Maintenance	1,200.00	8,716.23	3,583.77	12,300.00
729 · Building Supplies	0.00	425.92	74.08	500.00
730 · Furnishings/Equipment	0.00	529.78	970.22	1,500.00
741 · Books	1,198.91	14,476.87	5,523.13	20,000.00
742 · Audio Books	0.00	38.95	361.05	400.00
743 · Periodicals	267.96	1,155.63	1,344.37	2,500.00
744 · Digital Materials	2,419.97	11,843.75	-1,343.75	10,500.00
745 · Movies	-6.49	678.27	321.73	1,000.00
746 · Library of Things	0.00	1,071.22	228.78	1,300.00
747 · Programs	22.35	2,889.59	1,110.41	4,000.00
750 · Information and Technology	397.99	7,502.63	497.37	8,000.00
760 · PR and Advertising	0.00	321.00	1,179.00	1,500.00
801 · Professional Fees				
801.1 · Bookkeeping Fees	426.40	4,562.65	-62.65	4,500.00
801.2 · Legal Fees	0.00	1,239.50	60.50	1,300.00
801.3 · Accounting Fees	0.00	0.00	0.00	0.00
801.4 · Consultants	0.00	41,741.72	8,258.28	50,000.00
801.5 · Recording Secretary	0.00	0.00	600.00	600.00
Total 801 · Professional Fees	426.40	47,543.87	8,856.13	56,400.00
802 · Dues	0.00	1,618.49	381.51	2,000.00
810 · Education/TraininTransp	0.00	183.03	1,816.97	2,000.00
850 · Communications	56.26	506.26	193.74	700.00
920 · Heating	0.00	1,453.40	546.60	2,000.00
921 · Electric	213.35	3,258.11	441.89	3,700.00
922 · Sewer Use Fee	0.00	0.00	800.00	800.00
923 · Trash Removal	0.00	0.00	0.00	0.00
955 · Misc Expense/Contingency				

Leelanau Township Library
Profit & Loss Budget Performance
 March 2026

	<u>Mar 26</u>	<u>Apr '25 - Mar 26</u>	<u>YTD Remainder</u>	<u>Annual Budget</u>
955.3 · Expenses paid by Friends	0.00	3,500.45		
955.2 · Miscellaneous	54.06	379.00	321.00	700.00
Total 955 · Misc Expense/Contingency	54.06	3,879.45	321.00	700.00
Total Expense	15,662.96	258,776.43	56,620.52	311,896.50
Net Income	<u>113,668.43</u>	<u>62,219.58</u>	<u>244,996.60</u>	<u>-10,279.38</u>

Leelanau Township Library

Profit & Loss

March 2026

Mar 26

Income	
402 · Property Tax Capture	
402.1 · Deferred Tax Capture	128,666.38
Total 402 · Property Tax Capture	128,666.38
602 · In House Revenues	132.00
669 · Investment Interest	283.01
674 · Private Donations	
674.1 · Restricted Donation	250.00
Total 674 · Private Donations	250.00
Total Income	129,331.39
Expense	
701 · Payroll Expenses	8,435.18
703 · Social Security - Employer	522.39
704 · Medicare - Employer	122.18
705 · MI Unemployment Tax	28.56
710 · 401K Pension	224.42
726 · SUPPLIES	
727 · OFFICE MATERIALS	
727.1 · Postage	12.75
727.3 · Office Supplies	66.72
Total 727 · OFFICE MATERIALS	79.47
Total 726 · SUPPLIES	79.47
728 · Repairs & Maintenance	1,200.00
741 · Books	1,198.91
743 · Periodicals	267.96
744 · Digital Materials	2,419.97
745 · Movies	-6.49
747 · Programs	22.35
750 · Information and Technology	397.99
801 · Professional Fees	
801.1 · Bookkeeping Fees	426.40
Total 801 · Professional Fees	426.40
850 · Communications	56.26
921 · Electric	213.35
955 · Misc Expense/Contingency	
955.2 · Miscellaneous	54.06
Total 955 · Misc Expense/Contingency	54.06
Total Expense	15,662.96
Net Income	113,668.43

Leelanau Township Library

Balance Sheet

As of March 31, 2026

Mar 31, 26

ASSETS

Current Assets

Checking/Savings

000-001 · HB Checking 0284	13,643.59
000-002 · HB MM Savings 0297	
000-007 · Capital Campaign	5,300.00
000-002 · HB MM Savings 0297 - Other	307,118.30
Total 000-002 · HB MM Savings 0297	312,418.30
000-005 · HB CD 7234	37,098.27
000-008 · HB CD 1435	50,900.00
000-009 · HB CD 1448	51,723.61
000-010 · HB CD 1422	75,000.00

Total Checking/Savings 540,783.77

Total Current Assets 540,783.77

Fixed Assets

15000 · Capital Improvement 20,000.00

Total Fixed Assets 20,000.00

TOTAL ASSETS 560,783.77

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

24000 · Payroll Liabilities	1,955.80
241 · MI State Withholding	891.47
242 · Federal Withholding	326.00
243 · Social Security - Co	522.39
244 · Medicare - Co	122.18
247 · Social Security - Employee	522.39
248 · Medicare - Employee	122.18

Total Other Current Liabilities 4,462.41

Total Current Liabilities 4,462.41

Total Liabilities 4,462.41

Equity

30000 · Opening Balance Equity 239,934.79

32000 · Retained Earnings 254,166.99

Net Income 62,219.58

Total Equity 556,321.36

TOTAL LIABILITIES & EQUITY 560,783.77

10:44 AM
04/10/26
Accrual Basis

Leelanau Township Library
General Ledger
As of March 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
							12,078.02
000-001 - HB Checking 0284							
Check	03/01/2026	auto	Google	Google Workspace	750 - Information and Technology	-84.00	11,994.02
General Journal	03/01/2026	bsi/mtr		Return duplicate subscription-The Smithsonian	743 - Periodicals	44.99	12,039.01
Check	03/03/2026	DC	BulkBookstore	Books	741 - Books	-162.00	11,877.01
Check	03/04/2026	online	Consumers Energy	Jan/Feb 2026	921 - Electric	-213.35	11,663.66
Check	03/08/2026	auto	Adobe Inc	2447760595; Acrobat Pro	750 - Information and Technology	-29.99	11,633.67
Check	03/09/2026	online	Solutions For You	HA-5H83H10; Febuary cleans (4)	728 - Repairs & Maintenance	-1,200.00	10,433.67
General Journal	03/10/2026	bsi/mtr	Amazon Capital Services	Return item	745 - Movies	6.49	10,440.16
Check	03/10/2026	online	T-Mobile	974287504; February 2026	750 - Information and Technology	-154.00	10,286.16
Check	03/12/2026	online	Charter Communications	00523301102125; monthly	-SPLIT-	-186.28	10,099.90
Liability Check	03/12/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/09/2026	2111 - *Direct Deposit Liabilities	-3,527.10	6,572.80
Liability Check	03/12/2026	online	Ascensus Trust/Vanguard	Employee Deferral and Co. match SIRA 4th qtr 2026	-SPLIT-	-1,399.28	5,233.52
Check	03/12/2026	DC	Postmaster	postage Powell WY	727.1 - Postage	-4.25	5,229.27
Check	03/12/2026	1475	Marie E Gaspari	Reimbursement: Supplies for Book Bags	955.2 - Miscellaneous	-54.06	5,175.21
Check	03/12/2026	1476	Amazon Capital Services	1FRD-C7M4-HNVQ; February 2026	-SPLIT-	-90.125	4,273.96
Check	03/12/2026	1477	Bookkeeping Services Inc	8238; February 2026	801.1 - Bookkeeping Fees	-426.40	3,847.56
Check	03/12/2026	1478	Cengage Learning Inc	969102494179	741 - Books	-224.73	3,622.83
Check	03/12/2026	1479	Chris Newell	Reimbursement: Little Garden Club Grant	674.1 - Restricted Donation	-155.00	3,467.83
Check	03/12/2026	1480	Midwest Tape LLC	508546720; Advance Digital Payment	744 - Digital Materials	-2,000.00	1,467.83
Check	03/12/2026	1481	Overdrive Inc	01981CO26075525; February Digital materials	744 - Digital Materials	-419.97	1,047.86
Transfer	03/12/2026			Funds Transfer	000-002 - HB MM Savings 0297	13,000.00	14,047.86
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	14,047.86
Paycheck	03/13/2026	DD1208	Julle A Preneta	Direct Deposit	-SPLIT-	0.00	14,047.86
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	14,047.86
Liability Check	03/13/2026	EFTPS	United States Treasury	92-2056516 - 941 February 2026	-SPLIT-	-1,821.88	12,426.00
Check	03/16/2026	online	National Geographic	Annual subscription	743 - Periodicals	-89.00	12,337.00
Check	03/18/2026	DC	Postmaster	postage Portland MI	727.1 - Postage	-4.25	12,332.75
Check	03/19/2026	DC	Postmaster	postage Shrewwbery NJ	727.1 - Postage	-4.25	12,328.50
Check	03/23/2026	online	The Week	auto renewal	743 - Periodicals	-149.00	12,179.50
Transfer	03/23/2026			Funds Transfer	000-002 - HB MM Savings 0297	5,000.00	17,179.50
Check	03/23/2026	auto	Intuit	monthly	701 - Payroll Expenses	-9.54	17,169.96
Check	03/24/2026	online	Midwest Living	annual	743 - Periodicals	-40.00	17,129.96
Check	03/24/2026	online	Kiplinger Magazine	Annual	743 - Periodicals	-34.95	17,095.01
Liability Check	03/26/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/23/2026	2111 - *Direct Deposit Liabilities	-3,451.42	13,643.59
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	-SPLIT-	0.00	13,643.59
Paycheck	03/27/2026	DD1211	Julle A Preneta	Direct Deposit	-SPLIT-	0.00	13,643.59
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	-SPLIT-	0.00	13,643.59
Total 000-001 - HB Checking 0284						1,565.57	13,643.59
000-002 - HB MM Savings 0297							180,059.97
000-003 - HB MM Fund Balance							0.00
Total 000-003 - HB MM Fund Balance							0.00
000-007 - Capital Campaign							5,300.00
Total 000-007 - Capital Campaign							5,300.00
000-002 - HB MM Savings 0297 - Other							174,759.97
Deposit	03/09/2026			Deposit	-SPLIT-	382.00	175,141.97
Transfer	03/09/2026			Funds Transfer	000-006 - HB CD 7247	20,978.19	196,120.16
Deposit	03/10/2026			Deposit	-SPLIT-	128,821.38	324,941.54
Transfer	03/12/2026			Funds Transfer	000-001 - HB Checking 0284	-13,000.00	311,941.54
Transfer	03/23/2026			Funds Transfer	000-001 - HB Checking 0284	-5,000.00	306,941.54
Deposit	03/31/2026			Interest	669 - Investment Interest	176.76	307,118.30
Total 000-002 - HB MM Savings 0297 - Other						132,358.33	307,118.30
Total 000-002 - HB MM Savings 0297						132,358.33	312,418.30
000-400 - Petty Cash							0.00
Total 000-400 - Petty Cash							0.00
000-005 - HB CD 7234							37,098.27
Total 000-005 - HB CD 7234							37,098.27
000-006 - HB CD 7247							20,871.84
General Journal	03/09/2026	bsi/mtr		accumulated interest	669 - Investment Interest	108.25	20,978.19
Transfer	03/09/2026			Funds Transfer	000-002 - HB MM Savings 0297	-20,978.19	0.00
Total 000-006 - HB CD 7247						-20,871.94	0.00
000-008 - HB CD 1435							50,900.00
Total 000-008 - HB CD 1435							50,900.00
000-009 - HB CD 1448							51,723.81

10:44 AM
04/10/26
Accrual Basis

Leelanau Township Library
General Ledger
As of March 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 000-009 - HB CD 1448							51,723.81
000-010 - HB CD 1422							75,000.00
Total 000-010 - HB CD 1422							75,000.00
11000 - Accounts Receivable							0.00
Total 11000 - Accounts Receivable							0.00
12000 - Undeposited Funds							0.00
Total 12000 - Undeposited Funds							0.00
15000 - Capital Improvement							20,000.00
Total 15000 - Capital Improvement							20,000.00
20000 - Accounts Payable							0.00
Total 20000 - Accounts Payable							0.00
2111 - *Direct Deposit Liabilities							0.00
Liability Check	03/12/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/09/2026	000-001 - HB Checking 0284	3,527.10	3,527.10
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-1,451.11	2,075.99
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,612.38	463.61
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-483.61	0.00
Liability Check	03/26/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/23/2026	000-001 - HB Checking 0284	3,451.42	3,451.42
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-1,451.11	2,000.31
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-1,612.38	387.93
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-387.93	0.00
Total 2111 - *Direct Deposit Liabilities						0.00	0.00
2110 - Direct Deposit Liabilities							0.00
Total 2110 - Direct Deposit Liabilities							0.00
24000 - Payroll Liabilities							-2,817.68
Liability Check	03/12/2026	online	Ascensus Trust/Vanguard	JP	000-001 - HB Checking 0284	370.88	-2,446.82
Liability Check	03/12/2026	online	Ascensus Trust/Vanguard	JP	000-001 - HB Checking 0284	370.88	-2,075.98
Liability Check	03/12/2026	online	Ascensus Trust/Vanguard	EC	000-001 - HB Checking 0284	298.78	-1,777.18
Liability Check	03/12/2026	online	Ascensus Trust/Vanguard	EC	000-001 - HB Checking 0284	298.78	-1,478.40
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-50.40	-1,528.80
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-50.40	-1,579.20
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,579.20
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-11.58	-1,590.78
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-1,652.57
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-1,714.38
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,714.38
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,714.38
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,714.38
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-9.27	-1,723.65
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-50.40	-1,774.05
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-50.40	-1,824.45
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,824.45
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,824.45
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-1,886.26
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-61.81	-1,948.07
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,948.07
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,948.07
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-1,948.07
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-7.73	-1,955.80
Total 24000 - Payroll Liabilities						881.88	-1,955.80
241 - MI State Withholding							-639.34
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-49.97	-689.31
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-65.86	-754.97
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-12.26	-767.23
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-49.97	-817.20
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-65.86	-882.86
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-8.61	-891.47
Total 241 - MI State Withholding						-252.13	-891.47
242 - Federal Withholding							-326.00
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-326.00
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-163.00	-489.00
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-489.00
Liability Check	03/13/2026	EFTPS	United States Treasury	92-2059516 - 941 February 2026	000-001 - HB Checking 0284	326.00	-163.00
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	-163.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-163.00	-326.00
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	0.00	-326.00
Total 242 - Federal Withholding						0.00	-326.00
243 - Social Security - Co							-525.12
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-104.16	-629.28
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-757.03
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-31.94	-788.97
Liability Check	03/13/2026	EFTPS	United States Treasury	92-2059516 - 941 February 2026	000-001 - HB Checking 0284	525.12	-263.85
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-104.16	-368.01
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-495.76
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-26.63	-522.39
Total 243 - Social Security - Co						2.73	-522.39
244 - Medicare - Co							-122.81
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-24.36	-147.17
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.88	-177.05
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-7.47	-184.52
Liability Check	03/13/2026	EFTPS	United States Treasury	92-2059516 - 941 February 2026	000-001 - HB Checking 0284	122.81	-61.71
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-24.36	-86.07
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.88	-115.95
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-8.23	-122.18
Total 244 - Medicare - Co						0.63	-122.18
245 - MI Unemployment							0.00
Total 245 - MI Unemployment							0.00
247 - Social Security - Employee							-525.12
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-104.16	-629.28
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-757.03
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-31.94	-788.97
Liability Check	03/13/2026	EFTPS	United States Treasury	92-2059516 - 941 February 2026	000-001 - HB Checking 0284	525.12	-263.85
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-104.16	-368.01
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-127.75	-495.76
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-26.63	-522.39
Total 247 - Social Security - Employee						2.73	-522.39
248 - Medicare - Employee							-122.81
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-24.36	-147.17
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.88	-177.05
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-7.47	-184.52
Liability Check	03/13/2026	EFTPS	United States Treasury	92-2059516 - 941 February 2026	000-001 - HB Checking 0284	122.81	-61.71
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	-24.36	-86.07
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	-29.88	-115.95
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	-8.23	-122.18
Total 248 - Medicare - Employee						0.63	-122.18
249 - Federal Unemployment - Co							0.00
Total 249 - Federal Unemployment - Co							0.00
30000 - Opening Balance Equity							-239,934.79
Total 30000 - Opening Balance Equity							-239,934.79
32000 - Retained Earnings							-254,166.99
Total 32000 - Retained Earnings							-254,166.99
400 - INCOME							0.00
Total 400 - INCOME							0.00
402 - Property Tax Capture							-164,836.69
402.1 - Deferred Tax Capture							-149,109.63
Deposit	03/10/2026	5094	Leelanau Township	Tax Disb 2/27/26	000-002 - HB MM Savings 0297	-40,779.48	-189,889.11
Deposit	03/10/2026	5105	Leelanau Township	Tax Disb 3/9/26	000-002 - HB MM Savings 0297	-87,886.90	-277,776.01
Total 402.1 - Deferred Tax Capture						-128,666.38	-277,776.01
402 - Property Tax Capture - Other							-15,727.06
Total 402 - Property Tax Capture - Other							-15,727.06
Total 402 - Property Tax Capture						-128,666.38	-293,503.07
566 - State Grants, Culture							-3,668.91
566.2 - Other Grants							-300.00
Total 566.2 - Other Grants							-300.00
566.1 - State Library Aid							-3,668.91
Total 566.1 - State Library Aid							-3,668.91

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Type	Date	Num	Name	Memo	Split	Amount	Balance
566 - State Grants, Culture - Other							0.00
Total 566 - State Grants, Culture - Other							0.00
Total 566 - State Grants, Culture							-3,068.91
581 - County Penal Fines							0.00
Total 581 - County Penal Fines							0.00
602 - In House Revenues							-3,453.20
Deposit	03/09/2026			VLF	000-002 - HB MM Savings 0297	-132.00	-3,585.20
Total 602 - In House Revenues							-132.00
669 - Investment Interest							-5,826.83
General Journal	03/09/2026	bsi/mlr		accumulated interest	000-006 - HB CD 7247	-108.25	-5,933.08
Deposit	03/31/2026			Interest	000-002 - HB MM Savings 0297	-178.78	-6,109.84
Total 669 - Investment Interest							-283.01
674 - Private Donations							-13,163.00
674.12 - Capital Campaign Donation							0.00
Total 674.12 - Capital Campaign Donation							0.00
674.5 - Leelanau Twp. Comm. Foundation							0.00
Total 674.5 - Leelanau Twp. Comm. Foundation							0.00
674.4 - Contributions from Friends							-7,033.00
Total 674.4 - Contributions from Friends							-7,033.00
674.3 - Donations-Unrestricted							-6,190.00
Total 674.3 - Donations-Unrestricted							-6,190.00
674.2 - Temporary Restricted Donation							100.00
Total 674.2 - Temporary Restricted Donation							100.00
674.1 - Restricted Donation							-40.00
Deposit	03/09/2026	3557	Leelanau Township Comm Fdtn	Restricted Donation	000-002 - HB MM Savings 0297	-250.00	-290.00
Deposit	03/10/2026	10395	Little Garden Club	Restricted Donation	000-002 - HB MM Savings 0297	-155.00	-445.00
Check	03/12/2026	1479	Chris Newell	Reimbursement: Little Garden Club Grant	000-001 - HB Checking 0284	155.00	-290.00
Total 674.1 - Restricted Donation							-250.00
674 - Private Donations - Other							0.00
Total 674 - Private Donations - Other							0.00
Total 674 - Private Donations							-250.00
687 - Rebates & Misc. Revenue							-415.99
Total 687 - Rebates & Misc. Revenue							-415.99
700 - EXPENDITURE/EXPENSE							0.00
Total 700 - EXPENDITURE/EXPENSE							0.00
701 - Payroll Expenses							104,338.48
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	1,596.00	105,934.48
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	84.00	106,018.48
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	1,854.43	107,872.91
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	206.05	108,078.96
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	429.40	108,508.36
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	85.88	108,594.24
Check	03/23/2026	auto	Intuit	monthly	000-001 - HB Checking 0284	9.54	108,603.78
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	1,680.00	110,283.78
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	2,060.48	112,344.26
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	257.64	112,601.90
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	171.76	112,773.66
Total 701 - Payroll Expenses							8,435.18
702 - Salaries and Wages							0.00
Total 702 - Salaries and Wages							0.00
703 - Social Security - Employer							6,238.67
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	104.16	6,342.83
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	127.75	6,470.58
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	31.94	6,502.52
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	104.16	6,606.68
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	127.75	6,734.43
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	26.63	6,761.06
Total 703 - Social Security - Employer							522.39
704 - Medicare - Employer							1,459.02
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	24.36	1,483.38
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	29.88	1,513.26
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	7.47	1,520.73

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	24.36	1,545.09
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	29.88	1,574.97
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	6.23	1,581.20
Total 704 - Medicare - Employer						122.18	1,581.20
705 - MI Unemployment Tax							627.82
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	11.56	639.38
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	639.38
Paycheck	03/13/2026	DD1209	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	9.27	648.65
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	0.00	648.65
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	0.00	648.65
Paycheck	03/27/2026	DD1212	Marie E Gaspari	Direct Deposit	000-001 - HB Checking 0284	7.73	656.38
Total 705 - MI Unemployment Tax						28.56	656.38
707 - Federal Unemployment							0.00
Total 707 - Federal Unemployment							0.00
708 - Bonus							0.00
Total 708 - Bonus							0.00
709 - Health Insurance							21,438.50
Total 709 - Health Insurance							21,438.50
710 - 401K Pension							2,462.16
Paycheck	03/13/2026	DD1207	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	50.40	2,512.56
Paycheck	03/13/2026	DD1208	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	61.81	2,574.37
Paycheck	03/27/2026	DD1210	Erin A Connolly	Direct Deposit	000-001 - HB Checking 0284	50.40	2,624.77
Paycheck	03/27/2026	DD1211	Julie A Preneta	Direct Deposit	000-001 - HB Checking 0284	61.81	2,686.58
Total 710 - 401K Pension						224.42	2,686.58
717 - INSURANCE							430.00
717.3 - Notary Bond							0.00
Total 717.3 - Notary Bond							0.00
717.2 - Workers Comp Insurance							430.00
Total 717.2 - Workers Comp Insurance							430.00
717.1 - Property & Liability Insurance							0.00
Total 717.1 - Property & Liability Insurance							0.00
717 - INSURANCE - Other							0.00
Total 717 - INSURANCE - Other							0.00
Total 717 - INSURANCE							430.00
726 - SUPPLIES							4,277.13
727 - OFFICE MATERIALS							4,277.13
727.1 - Postage							313.56
Check	03/12/2026	DC	Postmaster	postage Powell WY	000-001 - HB Checking 0284	4.25	317.81
Check	03/18/2026	DC	Postmaster	postage Portland MI	000-001 - HB Checking 0284	4.25	322.06
Check	03/19/2026	DC	Postmaster	postage Shrewsbury NJ	000-001 - HB Checking 0284	4.25	326.31
Total 727.1 - Postage						12.75	326.31
727.2 - Printing							0.00
Total 727.2 - Printing							0.00
727.3 - Office Supplies							3,963.57
Check	03/12/2026	1476	Amazon Capital Services	Office Supplies	000-001 - HB Checking 0284	66.72	4,030.29
Total 727.3 - Office Supplies						66.72	4,030.29
727 - OFFICE MATERIALS - Other							0.00
Total 727 - OFFICE MATERIALS - Other							0.00
Total 727 - OFFICE MATERIALS						79.47	4,356.60
726 - SUPPLIES - Other							0.00
Total 726 - SUPPLIES - Other							0.00
Total 726 - SUPPLIES						79.47	4,356.60
728 - Repairs & Maintenance							7,516.23
Check	03/09/2026	online	Solutions For You	HA-5H83H10: Febuary cleans (4)	000-001 - HB Checking 0284	1,200.00	8,716.23
Total 728 - Repairs & Maintenance						1,200.00	8,716.23
729 - Building Supplies							425.92
Total 729 - Building Supplies							425.92
730 - Furnishings/Equipment							529.78
Total 730 - Furnishings/Equipment							529.78
741 - Books							13,277.96
Check	03/03/2026	DC	BulkBookstore	Easter Beagle	000-001 - HB Checking 0284	162.00	13,439.96
Check	03/12/2026	1476	Amazon Capital Services	Books	000-001 - HB Checking 0284	812.18	14,252.14

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	03/12/2026	1478	Cengage Learning Inc	999102494179	000-001 - HB Checking 0284	224.73	14,476.87
Total 741 - Books						1,198.91	14,476.87
742 - Audio Books							38.95
Total 742 - Audio Books							38.95
743 - Periodicals							887.67
General Journal	03/01/2026	bsi/mtr		Return duplicate subscription-The Smithsonian	000-001 - HB Checking 0284	-44.99	842.68
Check	03/16/2026	online	National Geographic	Annual subscription	000-001 - HB Checking 0284	89.00	931.68
Check	03/23/2026	online	The Week	auto renewal	000-001 - HB Checking 0284	149.00	1,080.68
Check	03/24/2026	online	Midwest Living	annual	000-001 - HB Checking 0284	40.00	1,120.68
Check	03/24/2026	online	Kiplinger Magazine	Annual	000-001 - HB Checking 0284	34.95	1,155.63
Total 743 - Periodicals						267.98	1,155.63
744 - Digital Materials							9,423.78
Check	03/12/2026	1480	Midwest Tape LLC	508546720: Advance Digital Payment	000-001 - HB Checking 0284	2,000.00	11,423.78
Check	03/12/2026	1481	Overdrive Inc	01981CO26075525: February Digital materials	000-001 - HB Checking 0284	419.97	11,843.75
Total 744 - Digital Materials						2,419.97	11,843.75
745 - Movies							684.76
General Journal	03/10/2026	bsi/mtr	Amazon Capital Services	Return item	000-001 - HB Checking 0284	-6.49	678.27
Total 745 - Movies						-6.49	678.27
746 - Library of Things							1,071.22
Total 746 - Library of Things							1,071.22
747 - Programs							2,867.24
Check	03/12/2026	1476	Amazon Capital Services	Programs	000-001 - HB Checking 0284	22.35	2,889.59
Total 747 - Programs						22.35	2,889.59
750 - Information and Technology							7,104.64
Check	03/01/2026	auto	Google	Google Workspace	000-001 - HB Checking 0284	84.00	7,188.64
Check	03/08/2026	auto	Adobe Inc	2447760595: Acrobat Pro	000-001 - HB Checking 0284	29.99	7,218.63
Check	03/10/2026	online	T-Mobile	974287504: February 2026	000-001 - HB Checking 0284	154.00	7,372.63
Check	03/12/2026	online	Charter Communications	Internet	000-001 - HB Checking 0284	130.00	7,502.63
Total 750 - Information and Technology						397.99	7,502.63
760 - PR and Advertising							321.00
Total 760 - PR and Advertising							321.00
801 - Professional Fees							47,117.47
801.1 - Bookkeeping Fees							4,136.25
Check	03/12/2026	1477	Bookkeeping Services Inc	6238: February 2026	000-001 - HB Checking 0284	426.40	4,562.65
Total 801.1 - Bookkeeping Fees						426.40	4,562.65
801.2 - Legal Fees							1,239.50
Total 801.2 - Legal Fees							1,239.50
801.3 - Accounting Fees							0.00
Total 801.3 - Accounting Fees							0.00
801.4 - Consultants							41,741.72
Total 801.4 - Consultants							41,741.72
801.5 - Recording Secretary							0.00
Total 801.5 - Recording Secretary							0.00
801 - Professional Fees - Other							0.00
Total 801 - Professional Fees - Other							0.00
Total 801 - Professional Fees						426.40	47,543.87
802 - Dues							1,818.49
Total 802 - Dues							1,818.49
810 - Education/TraininTransp							183.03
Total 810 - Education/TraininTransp							183.03
850 - Communications							450.00
Check	03/12/2026	online	Charter Communications	Telephone	000-001 - HB Checking 0284	56.26	506.26
Total 850 - Communications						56.26	506.26
920 - Heating							1,453.40
Total 920 - Heating							1,453.40
921 - Electric							3,044.76
Check	03/04/2026	online	Consumers Energy	Jan/Feb 2026	000-001 - HB Checking 0284	213.35	3,258.11
Total 921 - Electric						213.35	3,258.11
922 - Sewer Use Fee							0.00
Total 922 - Sewer Use Fee							0.00
923 - Trash Removal							0.00
Total 923 - Trash Removal							0.00

10:44 AM
 04/10/26
 Accrual Basis

Leelanau Township Library
 General Ledger
 As of March 31, 2026

	Type	Date	Num	Name	Memo	Split	Amount	Balance
955 - Misc Expense/Contingency								3,825.39
955.3 - Expenses paid by Friends								3,500.45
Total 955.3 - Expenses paid by Friends								3,500.45
955.2 - Miscellaneous								324.94
	Check	03/12/2026	1475	Marie E Gaspari	Reimbursement: Supplies for Book Bags	000-001 - HB Checking 0284	54.06	379.00
Total 955.2 - Miscellaneous							54.06	379.00
955.1 - Bank Service Charges								0.00
Total 955.1 - Bank Service Charges								0.00
955 - Misc Expense/Contingency - Other								0.00
Total 955 - Misc Expense/Contingency - Other								0.00
Total 955 - Misc Expense/Contingency							54.06	3,879.45
No acnt								0.00
Total no acnt								0.00
TOTAL							0.00	0.00

Leelanau Township Library Board of Directors
Schedule of Regular Meetings

The Leelanau Township Library Board of Directors Meet on the Third Monday of each month at 7pm at the Library, 119 E Nagonaba St. Northport, Michigan. Meeting Dates and Times are Subject to Change at the Discretion of the Board of Directors Within the Guidelines of the Open Meetings Act.

April 20, 2026 at 7pm

May 18, 2026 at 7pm

June 15, 2026 at 7pm

July 20, 2026 at 7pm

August 17, 2026 at 7pm

September 21, 2026 at 7pm

October 19, 2026 at 7pm

November 16, 2026 at 7pm

December 21, 2026 at 7pm

January 25, 2027 at 7pm

February 22, 2027 at 7pm

March 15, 2027 at 7pm



Leelanau Township Community Foundation Leelanau Township Library Facilities Fund Non-Endowed Special Project Fund Agreement

1. This Agreement dated **April 16, 2026** establishes a Leelanau Township Community Foundation (“Foundation”) Non-Endowed Special Project Fund with the Leelanau Township Library (“Library”).
2. **Foundation Status.** The Foundation was established to receive and administer funds for various charitable, scientific, literary, or education purposes in Leelanau Township. The Foundation is a charitable organization as described in section 501(c)(3) of the Internal Revenue Code.
3. **Component Fund.** The Fund shall be known as the **Leelanau Township Library Facilities Fund**, referred to as the “Fund,” and is established as a component fund of the Foundation. The Fund will be identified by this name in the course of its administration and grant distribution. The purpose of the Fund is to support **Leelanau Township Library and to support the library in obtaining and maintaining its facilities, including, but not limited to buying property and buildings, renovations, additions, and alterations, of its properties and buildings.**
4. **Contribution(s).** Contributions to the Fund are irrevocable and are used to establish and maintain a charitable fund of the Foundation, subject to the Foundation’s governing documents and bylaws. Subject to the acceptance by the Foundation, contributions of cash and/or marketable securities from the Donor(s), other individuals, or businesses, as well as distributions of cash and/or marketable securities from trusts, wills, private foundations or other donor advised funds may be made to initially fund, or add to, the Fund.
5. **Advisors.** The Project Director, the Library Board Treasurer, shall serve as the advisor. The Library Board President shall be the successor. All communications to and from the Foundation will be through the Project Director.
6. **Investments.** Investments are in accordance with the approved policy of the Foundation Board of Directors. Assets held in Temporary Funds are invested in the Foundation Temporary Investment Pool. The Temporary Investment Pool is invested by the Foundation in short-term, interest-bearing securities or certificates of deposit, designed for maximum liquidity and safety. The investments are not intended for capital appreciation. The Temporary Investment Pool consists of all Temporary Fund balances and is not segregated into separate accounts.
7. **Variance Power and the Status of the Fund.** The Fund (1) shall be the property of the Foundation; (2) shall be held in its corporate capacity; and (3) shall not be deemed a trust fund held by it in a trustee capacity.

It is understood and agreed that all assets held in the Fund shall be subject to the policies, Articles of Incorporation and the Bylaws of the Foundation, including the power of the Board of Directors of the Foundation, to modify, through exercising its variance powers, any restrictions or conditions for the distribution of grant funds for any specified charitable purposes, if in its sole judgement, such restrictions become, in effect, unnecessary, incapable of fulfillment or inconsistent with the charitable need of the area served by the Foundation.

Certain terms and conditions including, but not limited to, administrative fees, grant disbursement rate and schedule, investment policy, and fund reporting may be modified or withdrawn at any time. The Board of

Directors of the Community Foundation has full authority and responsibility over the control of all assets. Component funds are not trust, depository, custodial, or split-interest accounts or investment vehicles. The Foundation does not guarantee asset values, earnings, or disbursement regularity beyond the legal and regulatory requirements. Gifts are not considered investments per State and Federal Securities laws

8. **Notification and Acknowledgment of Gifts.** Using its discretion, the Foundation shall acknowledge and publicize gifts to the Fund and distributions from the Fund in accordance with Foundation policies.

9. **Disbursements.** The Foundation Board of Directors will oversee grant disbursements from the Fund in accordance with the approved Spending Policy of the Foundation Board of Directors.

10. **Publicity.** Unless requested otherwise by the Donor, the Foundation may use materials submitted by the donor(s) and/or Fund Advisors and may use the name of the Fund in the Foundation's promotional efforts and printed materials.

11. **Fees.** The Foundation will assess administrative and investment management fees against this Fund in accordance with the Foundation's board approved fee schedule, as amended time to time.

12. **Termination of Funds.** The Fund shall terminate at the time when the fund balance is zero either through a final grant award or final assessment of fees.

The Leelanau Township Community Foundation and the Leelanau Township Library agree to the following terms listed in Schedule A.

Beth Stowe, Executive Director
Leelanau Township Community Foundation

Date

Name of Project Director, Title

Date

Schedule A

1. The Leelanau Township Library agrees to provide the Foundation with any and all records and data necessary for the Foundation to provide the Library with the services set forth.
2. The Leelanau Township Library warrants that such record and data provided shall be accurate and true and the Foundation may rely on such records and data in fulfilling its obligations which information related to the services provided hereunder is requested by the Foundation auditors.
3. The Leelanau Township Library agrees to provide the Foundation with any and all information needed to fulfill the Foundation's obligations hereunder on such forms and in such format as may be requested by the Foundation.
4. A minimum deposit of \$1,000 is required to open the fund and a balance of \$1,000 must be maintained unless the Leelanau Township Library requests to close the Fund.
5. The Foundation agrees to provide tax receipts to individuals or organizations that make gifts to the Fund. Gift solicitations by the Library must be in accordance with the Foundation's Donor-Initiated Fundraising Policy.
6. The Library agrees to follow the Foundation's Donor-Initiated Fundraising Policy as stated.
7. The Foundation agrees to maintain a database of the donors and will provide this information to the Library.
8. The Foundation will invest the gifts in a money market account and/or certificates of deposit and will add the interest earned to the Fund.
9. The Foundation agrees to make monthly disbursements from the Fund to the Library upon receipt of a written request from two elected members of the Library's board of directors authorizing the disbursement.
10. If the balance of the Fund falls below the minimum, the Foundation may choose to pay out the balance to the Library to close the Fund.
11. Any disbursements from the Fund must be for the stated purpose of the Fund. The Foundation reserves the right to withhold a disbursement from the Fund if it is not for the stated purpose cited above. Any material change in the scope or scale of the purpose of the Fund, or changes in the purposes for which funds are spent, must be approved in writing by the Foundation before implementation.
12. Each calendar year, the Foundation will charge an administrative fee of 2% of any amounts received in that year, with a minimum fee level of \$1,000. In the year the Fund is created, the minimum administrative fee level of \$1,000 will be prorated based on the number of months remaining in the calendar year. The fee structure may periodically be evaluated and adjusted.
13. The Library will hold harmless and indemnify the Foundation against any and all liability, suits, claims, actions, losses, or damage arising out of any acts or omissions of any third party or of the Library in relation to this Agreement, including, without limitation, expenses, judgments, fines settlements and other amounts actually and reasonably incurred by the Foundation. These indemnification rights provided to the Foundation will continue even if the Fund is terminated.
14. If the fund has money left in it when the remodeling project is completed, the funds will be placed into the Endowment Fund at the Foundation or with the Friends of the Library. The donor will choose when they make their initial donation.

15. If the fundraising goal is not met, the funds will be placed into the Endowment Fund at the Foundation or with the Friends of the Library. The donor will choose when they make their initial donation.

Our signatures indicate acceptance of the terms and conditions of this agreement, including Schedule A and the Leelanau Township Community Foundation Donor-Initiated Fundraising Policy.

Beth Stowe, Executive Director
Leelanau Township Community Foundation

Date

Name of Project Director, Title

Date



Senate Fiscal Agency
P. O. Box 30036
Lansing, Michigan 48909-7536



Telephone: (517) 373-5383
Fax: (517) 373-1986

Senate Bill 546 (as enacted)
Sponsor: Senator Dave Robertson
Senate Committee: Local Government and Elections
House Committee: Elections and Ethics

PUBLIC ACT 131 of 2014

Date Completed: 1-9-15

CONTENT

The bill amended Public Act 164 of 1877, which governs city, village, and township libraries, to revise provisions regarding library governing boards. Specifically, the bill does the following:

- Establishes four-year terms for members of boards established by cities or villages that hold elections for local officers every four years.
- Requires a candidate for city, village, or township library governing board member to be a qualified elector of that city, village, or township.
- Requires a nonpartisan library governing board election to be held in conjunction with the applicable local unit's next regularly scheduled primary or general election.
- Specifies conditions that constitute a vacancy on a library governing board.
- Specifies that an individual appointed to fill a vacancy on a city or village library board serves until the next regular election, and a person appointed to fill a vacancy on a township board serves until the next November general election.

The bill took effect on May 27, 2014.

The Act contains requirements for the appointment or election of boards of directors for public libraries established by local units of government. The bill replaced a number of references to the "board of directors" and "directors" with references to the "governing board" and "members", respectively.

A city, village, or township must establish a governing board as provided in the Act immediately after the local unit has voted to establish a free public library. A local unit also must establish a board if it has a free public library that has not elected a governing board. In either case, the local unit must appoint a provisional governing board of six members who will hold office until the next city, village, or township election of a permanent board. A permanent board of six members must be elected, with members serving the following terms:

- In a city or village that holds an annual election, the terms of two members are one year, the terms of two members are two years, and the terms of two members are three years; and each year after that, two members must be elected for three-year terms.
- In a city or village that holds biennial elections, the terms of two members are two years, the terms of two members are four years, and the terms of two members are six years; and every two years after that, two members must be elected for six-year terms.
- In a township that holds elections for township officers every four years, six members must be elected for four-year terms.

The bill requires six members to be elected for four-year terms in a city or village that holds elections for city or village officers every four years.

In addition, the bill requires a candidate for city, village, or township library governing board member to be a qualified elector of that city, village, or township. The Act requires members to be nominated and elected on nonpartisan ballots. The Michigan Election Law governs the circulation and filing of petitions and the conduct of nonpartisan elections under the Act. The bill requires a nonpartisan library governing board election to be held in conjunction with the applicable local unit's next regularly scheduled primary or general election.

The Act provides that a member holds office until a successor is elected and qualified. The bill created an exception to this provision, specifying that a member office becomes vacant when the incumbent dies, resigns, is convicted of a felony, is removed from office by the Governor under the State Constitution, or ceases to be a qualified elector of the city, village, or township in which he or she was appointed or elected. The bill specifies that a member who was serving a term on May 27, 2014, and who during that term ceased to be a qualified elector of the applicable local unit may serve the remainder of the term, but may not seek another term unless he or she meets the qualified elector requirement and files nominating petitions as required by the Act.

Previously, the Act required a library governing board to fill a vacancy by appointment of an individual to hold office until the next election. The bill applies this requirement to a city or village board, and refers to the next regular election at which city or village officers are elected. Under the bill, a township library governing board must fill a vacancy by appointment of an individual to hold office until the next general November election.

MCL 397.202 et al.

Legislative Analyst: Julie Cassidy

FISCAL IMPACT

The bill will have no fiscal impact on State or local government.

Fiscal Analyst: David Zin

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This analysis was prepared by nonpartisan Senate staff for use by the Senate in its deliberations and does not constitute an official statement of legislative intent.