

## DRAFT Leelanau Township Library Board of Trustees Meeting Minutes for May 20, 2024

Present: Mark Morton, Rick Gans, Jamie Scripps, Mary Robertson, Dale Lersch

via Zoom: Patty Noftz

Members absent: Amanda Kruk

Staff Present: Julie Alpers-Preneta, director

Friends Present: Silvia Gans

Public Present:

1. Call to order by Mark Morton. Called to order at 7:03pm
2. Approval of April Minutes.
  - a. Mary moved to approve, Rick Gans seconded. Unanimous approval followed. There was also approval of the meeting minutes for the special meeting on May 6th 2024. Mary moved to approve. Rick Gans seconded. Unanimous approval followed.
3. Public Comment
  - a. No comment
4. Directors Report.
  - a. Julie read Director's Report for April 2024 and mentioned she started a new format this month
  - b. April was poetry month and had good attendance. The art in honor of Mary Crowgey is on the wall.
  - c. Rick mentioned that the numbers of attendance are more than just the additional Monday hours. Specifically, the programs have great attendance.
  - d. There was a discussion on the success of the event with William Kent Kreuger. The event cost around \$8,000 total. There will be a conversation with the Friends of the Library, who sponsored the event, in June on whether another big event in the future is going to be planned.
5. Financial Report
  - a. Julie reviewed financial reports
  - b. Julie pointed out the CDs and savings on the balance sheet. Rick and Mark deferred to the auditors to confirm some items.
  - c. Julie pointed out a 20% increase in visitors, as well as an increase in digital items and circulation compared to the previous fiscal year
  - d. Rick moved to approve the finance reports. Mary seconded. Unanimous approval followed.
  - e. Some other items were noted including a misunderstanding with the township that they believed the library owed them money for bills, as well as confirming Julie is maintaining a binder of official meeting minutes that are approved and signed.

## 6. Old Business

### 1. Strategic Planning

Rick summarized the kick off meeting. There is quite a bit of 'homework' for Julie to complete. There will be 2 site visits, the first for the board and the second as a retreat. A survey is being created now that will go out to the board and staff which will be reviewed with any additional questions. Then a survey will be given to the public, both via paper copies and an online option. The schedule is very tight as there is a very short window with all of the stakeholders. Rick led the board through a set of questions to unanimously answer that will go towards strategic planning..

### 2. Director Evaluation

This was completed during a closed session.

## 7. New Business - none

## 8. Public Comment

- Patty mentioned the reservation pickup by patrons as there are older clientele. Or the idea of self checkout as another great idea. This could also be expanded by having boxes for after hours or by the beach. Patty mentioned that she does not see 4 computers as not enough and that the staff entrance is not adequate as it is very accessible and there is no privacy for Julie and the staff. Patty also mentioned no adequate room for new books.

## 9. Adjournment

- a. The board moved into closed session at 8:29pm
- b. Next meeting scheduled for June 17th, 2024 at 7:00pm

Notes recorded by Alana Osumi

Minutes submitted by Amanda Kruk, secretary