

DRAFT of Leelanau Township Board of Trustees Meeting Minutes for July 15, 2024

Present: Mark Morton, Mary Robertson, Jamie Scripps, Dale Lersch, Rick Gans, Amanda Kruk

Staff present: Julie Alpers-Preneta, director

Friends and Public Present: Patty Noftz via Zoom, Alana Osumi

- I. Call to order: Mark Morton called the meeting to order at 7:04pm
- II. Approval of minutes: Rick moved to accept the minutes, Mary seconded. Unanimous approval.
- III. Public Comment: None
- IV. Director's Report
 - A. Julie read the Director's Report for June 2024. Noteworthy items included the addition of two hot spots, increasing the total from three to five. Mimi DiFrancesca and Laura Kalchik have art on display. Upcoming events include the writer's series and Clifford at the Library during the Dog Parade. The Friends' book sale brought in approximately \$1,600, with some additional sales pending.
- V. Financial Report
 - A. The financials were reviewed. Rick is following up on the CDs, as one has matured and needs to be rolled over. Mark noted that the "801.4 Consultants" line is for rethinking libraries quarterly.
 - B. Rick moved to accept the May financial report, and Dale seconded. The motion was unanimously approved.
Rick moved to accept the June financial report, and Amanda seconded. The motion was unanimously approved.
- VI. Old Business
 - A. Strategic Planning
 1. Demographic analysis shows a majority of survey responders are over 50, reflecting community demographics.
 2. Mary recommended reaching out to the public school to involve families in the survey.
 3. Janet will be visiting next week (7/23-7/25) and provided an agenda, which the board reviewed and approved without changes.
 4. Focus groups will be conducted during Janet's visit. Mark is working on contacting community members for the business session but is facing challenges reaching the Chamber of Commerce. Julie is focusing on engaging younger crowds (teens and tweens) and will send out a Google Form to the community to choose a session to attend. The goal is maximum community participation. Julie will see to a Google Form to get RSVPs for meetings, Dale will draft another appeal for participation.
 5. Date for the fall retreat is expected to be on October 9, 10, or 11.
 - B. Change in Personnel Policy
 1. Rick moved to change the personnel policy to increase days off as follows: Employees with less than 3 years of service will receive 1 hour of PTO per 18 hours worked, and employees with more than 3 years of

service will receive 1 hour of PTO per 16 hours worked. Mary seconded.
The motion was unanimously approved.

- VII. New Business
 - A. No new business
- VIII. Public Comment
 - A. Patty made a comment in the chat. There was discussion about the internet connection either on her end or the library's being spotty.
- IX. Rick moved to adjourn the meeting at 7:54 PM.

The next meeting is scheduled for August 19, 2024, at 7:00 PM.

Notes recorded by Alana Osumi

Minutes respectively submitted by Amanda Kruk, secretary